



**FINAL**  
**2017/18 Budget**  
**&**  
**Medium Term Financial**  
**Strategy**  
**2018/19**  
**To**  
**2021/22**

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# 1.0 STRATEGIC BUDGET SUMMARY

## 1.1 Savings and Growth

- **Line by Line Review**

1.1.1 In October 2016 senior officers undertook a line by line budget challenge process, comparing the year to date budget variances and, where significant underspends were occurring, challenging as to whether these could be removed. Further savings were identified by Heads of Services during the subsequent detailed budget setting. The results of this review are budget reductions of £700,000 as detailed in **Table 1** below.

<b>Table 1 Line by Line Review Savings</b>	
	<b>2017/18</b>
	<b>£000</b>
Community Services	(55)
Customer Services	(26)
Development Services	(223)
Operational Services	(246)
Leisure & Health	0
Corporate Team	(36)
ICT	0
Directors	0
Resources	(114)
<b>TOTAL</b>	<b>(700)</b>

- **Capital**

1.1.2 The revenue budget contains any implications from the proposed Capital Programme for 2017/18 and the MTFs, whether that will be savings as a result of investment, additional running costs or the cost of borrowing and Minimum Revenue Provisions.

- **Growth**

1.1.3 Growth has appeared within the budget for one of 4 reasons:

- Inflation on employee costs and business rate changes
- Employees increment related growth
- Non-employee budgets non-controllable growth
- Controllable growth

1.1.4 **Table 2** below shows the total growth for 2017/18 in each of these categories

	Unavoidable			Optional Growth	TOTAL
	Inflation	Employee Related Growth	Other Growth		
	£'000	£'000	£'000	£'000	£'000
Community Services	19	48	0	0	67
Customer Services	34	29	278	0	341
Development Services	22	11	0	281	314
Operational Services	74	120	0	25	219
Leisure and Health	21	231	0	148	400
ICT	24	16	0	0	40
Resources	21	(2)	0	0	19
Corporate Team	7	0	0	17	24
Directors	5	0	0	26	31
<b>TOTAL</b>	<b>227</b>	<b>453</b>	<b>278</b>	<b>497</b>	<b>1,455</b>

- Commercial Investment Strategy

1.1.5 A key part of the Council's overall Budget strategy is the Commercial Investment Strategy (CIS), as approved by the Council in 2015. It is anticipated that the investments from the CIS will increase in 2017/18 and then stabilise for the following years. As a result there is an increase in the net income budget for CIS of £0.5m to give an annual net income stream of £1m.

- Summary Impact of all budget changes**

1.1.6 Overall, line by line reviews, Capital and Growth have resulted in a net reduction in the Council's budget of £0.7m (4%) when compared to the 2016/17 Original Budget and an increase of £0.1m (1%) when compared to the 2016/17 Forecast Outturn. A service by service summary is shown in **Table 3** below.

Service	2016/17		2017/18							Variance	
	Forecast Outturn	Original Budget	ZBB Savings	Line by Line Review	Capital	Inflation	New Initiatives	Other (Incl Growth Items)	Proposed Budget	To 2016/17 Forecast	To 2016/17 Budget
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%	%
Directors & Corporate Team	1,691	1,662	(102)	(36)		12	72	85	1,693	0%	2%
Resources	(30)	343	(62)	(53)	(54)	21	(38)	(883)	(726)	2321%	(312%)
Customer Services	2,524	2,355	(188)	(26)	(12)	34	0	496	2,659	5%	13%
Operations	4,206	4,093	(394)	(247)	(41)	74	416	120	4,021	(4%)	(2%)
Development	725	1,370		(223)		22	112	75	1,356	87%	(1%)
Community	1,567	1,775	(34)	(55)	0	19	(26)	27	1,706	9%	(4%)
Leisure & Health	3	(280)	(54)		(43)	21	30	166	(160)	(5436%)	(43%)
Corporate Finance	4,408	4,799		(61)	291			(88)	4,941	12%	3%
ICT Shared Service	1,986	1,796	(1)			24		(98)	1,721	(13%)	(4%)
<b>Net Expenditure</b>	<b>17,080</b>	<b>17,913</b>	<b>(835)</b>	<b>(701)</b>	<b>141</b>	<b>227</b>	<b>566</b>	<b>(100)</b>	<b>17,211</b>		

Forecast Outturn 17,080 → 131 ← 17,211 1%

Budget 17,913 → (702) ← 17,211 (4%)

## 1.2 Revenue spending and sources of income

### Income

- 1.2.1 The Council generates a considerable proportion of its own funding from the various services it provides. These range from income from One Leisure and Car Parking through to charging for the use of the Document Centre, Licensing and Planning Services. Service specific income is shown later in this report within the service budget pages.
- 1.2.2 In addition the Council also generates income from corporate activity; this mainly focuses on Treasury Management. However, this is considerably less than in recent years because of the current extremely low interest rate environment.

### Government Grant

- 1.2.3 The government provides a fair proportion of the core funding of the Council. Some of this funding is in relation to specific services e.g. Housing Benefit, but some of the funding is in support of general activity with regard to:
- New Homes Bonus (NHB), on the 15 December the Government made an announcement in respect of New Homes Bonus and that the 2017/18 settlement would be £3.7m. At this time the Council continues to rely on NHB as part of the base budget.
  - On the 15 December the Government announced the Revenue Support Grant (RSG) 2017/18 provisional settlement for the Council of £1.2m.

### Council Tax and Business Rates

- 1.2.4 There is an assumption within the Budget 2017/18 of a Council Tax increase of 2% and over the term of the MTFS a 1.5% increase per annum. Therefore, the Council Tax for 2017/18 will be £135.84 per Band D equivalent property.
- 1.2.5 The Council receives 40% of the Business rates collected and, after allowing for the tariff payment, it estimates this to be £4.6m in 2017/18. An increase of 2% is allowed year on year over the MTFS period to reflect the annual inflation increases to the business rates multiplier.

### Collection Fund Surplus/Deficit

- 1.2.6 The Collection Fund is the statutory account for the Council Tax and Business Rates income and the payments to preceptors of their respective shares. Any surplus or deficit on the Collection Fund at year end is distributed to the preceptors, as per legislation. The Council is required to make an estimate of the projected surplus or deficit of each component of the Collection Fund at year end in order for the preceptors to bring their share of the surplus or deficit into the budget setting process.
- 1.2.7 The estimated year end position of the Collection Fund is shown in **Table 4** below along with the share that is apportioned to the Council.

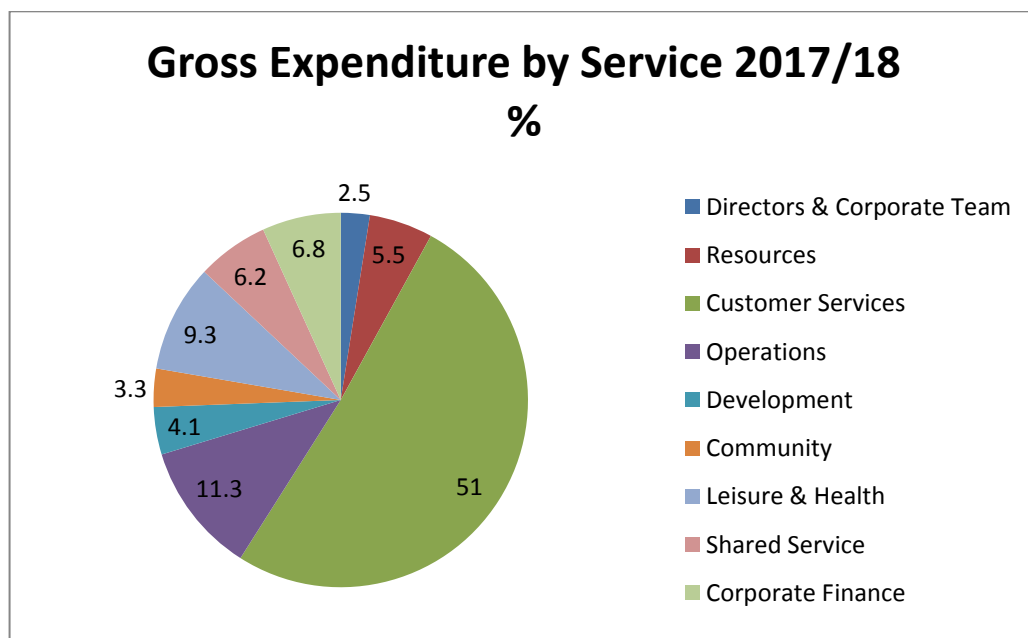
<b>Collection Fund Estimated Surplus 2016/17</b>		
<b>Table 4</b>	<b>(Surplus)/Deficit (£'000)</b>	<b>HDC Share (£'000)</b>
Council Tax	(389)	(53)
Business Rates	(3,702)	(1,481)
<b>TOTAL</b>	<b>(4,091)</b>	<b>(1,534)</b>

### 1.3 Summary Budget

1.3.1 Considering the 2% increase in Council Tax for 2017/18 and a 1.5% Council tax increase over the MTFS period and the Budget setting process, this results in the funding statement shown in **Table 5** and **Table 6** below.

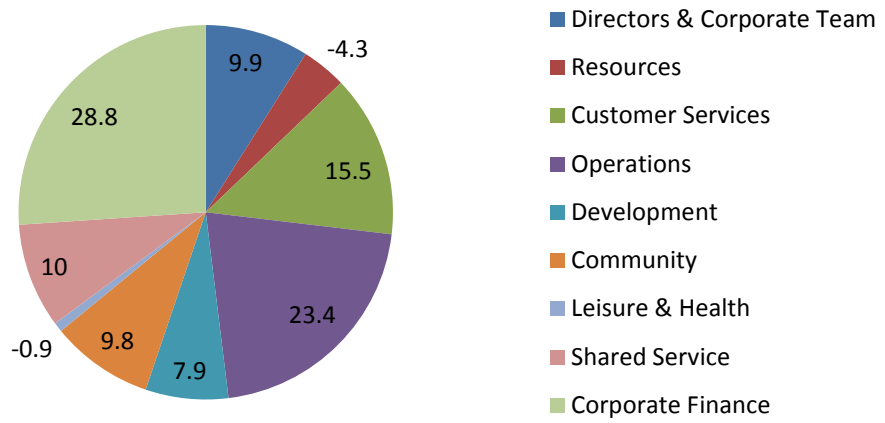
<b>Table 5 Council Services Net Expenditure Budget and MTFS</b>							
	<b>Forecast</b>	<b>Original Budget</b>	<b>Budget</b>	<b>Medium Term Financial Strategy</b>			
	<b>2016/17 £000</b>	<b>2016/17 £000</b>	<b>2017/18 £000</b>	<b>2018/19 £000</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>2021/22 £000</b>
<b>Services Provided:</b>							
Community Services	1,829	1,911	1,690	1,648	1,648	1,690	1,724
Customer Services	2,524	2,355	2,659	2,591	2,615	2,677	2,734
Development Services	725	1,370	1,355	1,352	1,411	1,458	1,505
Operational Services	3,961	3,968	4,029	3,811	3,817	3,922	4,029
Leisure and Health	3	(280)	(160)	(284)	(298)	(236)	(153)
Corporate Team and Directors	2,364	2,300	1,711	1,650	1,662	1,687	1,704
ICT	1,986	1,796	1,721	1,730	1,738	1,753	1,769
Resources	(720)	(308)	(737)	(920)	(993)	(975)	(957)
Corporate Finance	4,408	4,799	4,942	5,232	5,376	5,390	5,383
<b>TOTAL</b>	<b>17,081</b>	<b>17,913</b>	<b>17,211</b>	<b>16,810</b>	<b>16,977</b>	<b>17,365</b>	<b>17,737</b>
- Expenditure	76,175	76,806	78,133	78,069	78,378	78,809	79,224
- Income	(59,095)	(58,893)	(60,923)	(61,260)	(61,401)	(61,444)	(61,487)
<b>- Net Expenditure</b>	<b>17,081</b>	<b>17,913</b>	<b>17,211</b>	<b>16,810</b>	<b>16,977</b>	<b>17,365</b>	<b>17,737</b>

Table 6 Funding streams and a 2% Council Tax Increase for 2017/18 and 1.5% for the MTFS						
	Original Budget	Budget	Medium Term Financial Strategy			
	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22
	£'000	£'000	£'000	£'000	£'000	£'000
<b>Net Expenditure</b>	<b>17,913</b>	<b>17,211</b>	<b>16,810</b>	<b>16,977</b>	<b>17,365</b>	<b>17,737</b>
Contribution to/(from) Earmarked Reserves:	0	(65)	0	0	0	0
- Commercial Investment Strategy	0	0	0	2,674	2,674	2,674
- Other	(257)	0	0	0	0	0
General Reserves	0	3,032	1,968	(1,222)	(1,202)	(1,184)
Change to Budget Surplus Reserve		0	(41)	(85)	(132)	(180)
<b>Budget Requirement</b>	<b>17,656</b>	<b>20,177</b>	<b>18,737</b>	<b>18,344</b>	<b>18,705</b>	<b>19,047</b>
Non-Domestic Rates	(4,190)	(4,622)	(5,961)	(6,059)	(6,158)	(6,260)
S31 Grant	(1,018)	(1,018)	(1,018)	(1,018)	(1,018)	(1,018)
Revenue Support Grant (RSG)	(2,110)	(1,182)	(604)	0	0	0
New Homes Bonus	(4,965)	(3,656)	(2,787)	(2,674)	(2,674)	(2,674)
Collection Fund (Surplus) / Deficit	257	(1,534)	0	0	0	0
<b>Council Tax Requirement</b>	<b>5,630</b>	<b>8,166</b>	<b>8,366</b>	<b>8,593</b>	<b>8,855</b>	<b>9,096</b>
- Base (*)	<b>59,358</b>	<b>60,111</b>	<b>60,675</b>	<b>61,403</b>	<b>62,338</b>	<b>63,085</b>
		<b>135.84</b>	<b>137.88</b>	<b>139.95</b>	<b>142.05</b>	<b>144.18</b>



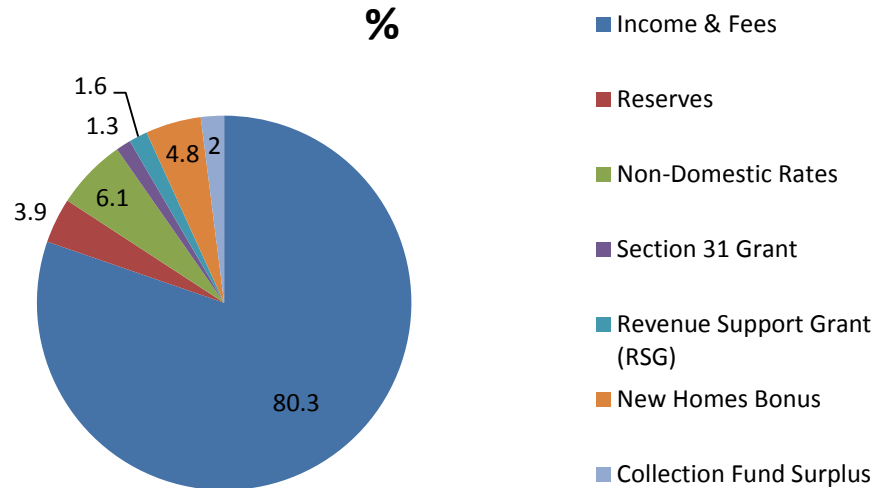
## Net Expenditure by Service 2017/18

%



## How Services are Paid for in 2017/18

%





## 1.4 Revenue Reserves

- 1.4.1 The impact on the General Fund Reserve of the grant settlement from Government, the Council's policy to increase Council Tax and the savings and growth built into the budget 2017/18 and MTFS is shown in **Table 7** below.

<b>Table 7 Council General Fund and Earmarked Reserves</b>						
	<b>Forecast</b>	<b>Budget</b>	<b>Medium Term Financial Strategy</b>			
	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>GENERAL FUND</b>						
<b>Brought forward</b>	<b>2,537</b>	<b>2,568</b>	<b>2,582</b>	<b>2,521</b>	<b>2,547</b>	<b>2,605</b>
Contribution to Reserve	31	3,032	1,927			
Contribution (from) Reserve				(1,307)	(1,333)	(1,364)
Contribution to/(from) Budget Surplus Reserve		(3,018)	(1,988)	1,332	1,391	1,420
<b>Carried forward</b>	<b>2,568</b>	<b>2,582</b>	<b>2,521</b>	<b>2,547</b>	<b>2,605</b>	<b>2,661</b>
<i>Minimum Level of Reserves</i>	<i>2,568</i>	<i>2,582</i>	<i>2,521</i>	<i>2,547</i>	<i>2,605</i>	<i>2,661</i>
<b>EARMARKED RESERVES</b>						
<b>Commercial Investment Reserve</b>						
<b>Brought forward</b>	<b>12,390</b>	<b>3,230</b>	<b>3,230</b>	<b>3,230</b>	<b>5,904</b>	<b>8,578</b>
Contribution to Reserve	40	0	0	2,674	2,674	2,674
Contribution (from) Reserve	(9,200)	0	0	0	0	0
<b>Carried forward</b>	<b>3,230</b>	<b>3,230</b>	<b>3,230</b>	<b>5,904</b>	<b>8,578</b>	<b>11,253</b>
<b>Budget Surplus Reserve</b>						
<b>Brought Forward</b>	<b>805</b>	<b>3,425</b>	<b>6,443</b>	<b>8,430</b>	<b>7,098</b>	<b>5,708</b>
Contribution to Reserve	2,909					
Contribution (from) Reserve	(289)					
Contribution from/(to) General Fund	0	3,018	1,988	(1,332)	(1,391)	(1,420)
<b>Carried forward</b>	<b>3,425</b>	<b>6,443</b>	<b>8,430</b>	<b>7,098</b>	<b>5,708</b>	<b>4,288</b>



**Analysis of Budget Movements:-**

	HDC Budget				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>17,912,784</b>	<b>17,912,784</b>	<b>17,912,784</b>	<b>17,912,784</b>	<b>17,912,784</b>
Impact of Inflation on Pay, NI and Pensions	208,387	427,700	647,041	883,304	1,121,950
Impact of Inflation on NDR	17,339	39,520	62,053	85,038	108,482
Savings identified during Line by Line review meetings	(701,141)	(701,141)	(701,141)	(701,141)	(701,141)
Previous ZBB savings identified	(835,100)	(1,397,000)	(1,727,000)	(1,727,000)	(1,727,000)
Delay to achievement of ZBB savings	53,633	15,596	20,000	20,000	20,000
Impact of Service Initiatives	(95,138)	(120,138)	(120,138)	(120,138)	(120,138)
Impact of Corporate Initiatives	173,788	173,788	173,788	173,788	173,788
Impact of Capital Schemes	(149,483)	(221,334)	(282,134)	(301,834)	(316,634)
Pension Rate Change	(77,756)	(77,769)	(77,784)	86,578	254,078
Increase in Pension Lump Sum Amount	74,000	74,000	74,000	74,740	75,487
Payroll Adjustments					
Community Services	45,726	19,184	17,724	17,724	17,724
Customer Services	29,416	10,076	10,076	10,076	10,076
Development	14,727	20,390	20,390	20,390	20,390
Leisure & Health	230,685	230,685	230,685	230,685	230,685
Operations	191,073	191,073	191,073	191,073	191,073
Directors & Corporate Team	61,686	61,686	61,686	61,686	61,686
ICT Shared Service	15,738	15,738	15,738	15,738	15,738
Resources	(2,167)	(2,167)	(2,167)	(2,167)	(2,167)
Other Budget Adjustments					
Community Services	(191,500)	(198,835)	(215,480)	(209,635)	(211,002)
Customer Services	480,321	531,578	679,378	681,878	679,378
Development	348,942	341,229	375,310	376,217	377,139
Leisure & Health	(57,328)	(180,553)	(181,533)	(182,519)	(168,710)
Operations	193,960	184,076	197,010	197,962	198,934
Directors & Corporate Team	(584,488)	(590,794)	(591,104)	(587,663)	(592,230)
ICT Shared Service	(104,847)	(120,383)	(136,073)	(163,855)	(191,836)
Resources	(172,398)	(248,639)	(240,954)	(240,395)	(239,828)
Corporate Finance	129,703	419,191	563,500	561,474	538,600
<b>Budget Awaiting Approval February 2017</b>	<b>17,210,562</b>	<b>16,809,541</b>	<b>16,976,728</b>	<b>17,364,788</b>	<b>17,737,306</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*

## 2.2 Service Budgets by Head of Service

Head of Community										
Actuals 2015/16	Subjective Analysis : Controllable Only *			2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£				£	£	£	£	£	£	£
(850,807)	<b>Income &amp; Fees</b>	Fees & charges		(826,030)	(759,817)	(792,516)	(791,816)	(797,416)	(792,516)	(791,816)
(300)		Sales		(493)	0	(600)	(600)	(600)	(600)	(600)
(5,450)		Rent		(5,550)	(5,650)	0	0	0	0	0
(1,596)		Government grants		0	0	0	0	0	0	0
(28,884)		Other grants and contributions		(97,212)	(99,737)	(95,155)	(95,155)	(95,155)	(95,155)	(95,155)
(795)		Commutated Sums		0	0	0	0	0	0	0
<b>(887,832)</b>	<b>Income &amp; Fees Total</b>			<b>(929,285)</b>	<b>(865,204)</b>	<b>(888,271)</b>	<b>(887,571)</b>	<b>(893,171)</b>	<b>(888,271)</b>	<b>(887,571)</b>
1,357,807	<b>Employees</b>	Salary		1,384,518	1,477,299	1,516,571	1,531,735	1,547,052	1,562,524	1,578,148
103,799		National Insurance		138,909	146,801	153,484	155,020	156,570	158,135	159,717
222,494		Pension		234,110	242,563	252,423	254,948	257,498	275,106	293,040
24,324		Hired Staff		19,051	7,000	2,263	(26,279)	(27,739)	(27,739)	(27,739)
13,465		Training		3,220	3,050	2,550	2,550	2,550	2,550	2,550
182		Uniform & laundry		958	1,900	425	425	425	425	425
13,696		Other staff costs		36,075	440	1,130	1,130	1,130	1,130	1,130
0		Severance Payments		43,821	0	0	0	0	0	0
<b>1,735,767</b>	<b>Employees Total</b>			<b>1,860,662</b>	<b>1,879,053</b>	<b>1,928,846</b>	<b>1,919,529</b>	<b>1,937,486</b>	<b>1,972,131</b>	<b>2,007,271</b>
(1,136)	<b>Buildings</b>	Rents		14,350	550	780	780	780	780	780
26,376		Rates		27,081	26,842	0	0	0	0	0
68,018		Repairs & Maintenance		86,817	80,200	2,500	2,500	2,500	2,500	2,500
14,469		Energy Costs		14,657	13,200	4,000	4,000	4,000	4,000	4,000
27,318		Premises Cleaning		28,150	22,626	0	0	0	0	0
2,473		Water Services		2,411	660	0	0	0	0	0
<b>137,518</b>	<b>Buildings Total</b>			<b>173,466</b>	<b>144,078</b>	<b>7,280</b>	<b>7,280</b>	<b>7,280</b>	<b>7,280</b>	<b>7,280</b>
344	<b>Supplies &amp; Services</b>	Catering		1,116	880	521	521	521	521	521
118,311		Communication and computing		103,316	98,535	100,681	65,681	55,681	55,681	55,681
55,585		Services		50,816	67,255	68,442	68,442	68,442	68,442	68,442
183,053		Equipment, furniture & materials		132,030	128,943	121,807	123,307	121,807	123,307	121,807
18,682		Office expenses		17,673	18,220	16,272	16,272	16,272	16,272	16,272
330		Uniform & laundry		355	500	380	380	380	380	380
99		Expenses		100	0	0	0	0	0	0
<b>376,404</b>	<b>Supplies &amp; Services Total</b>			<b>305,406</b>	<b>314,333</b>	<b>308,103</b>	<b>274,603</b>	<b>263,103</b>	<b>264,603</b>	<b>263,103</b>
14,817	<b>Transport</b>	Mileage Allowance		17,065	27,850	19,801	19,801	19,801	19,801	19,801
23,146		Operating Costs		22,874	32,711	22,877	22,877	22,877	22,877	22,877
5,282		Pool Car		6,467	7,200	6,850	6,850	6,850	6,850	6,850
2,869		Public Transport		1,494	4,250	1,111	1,111	1,111	1,111	1,111
<b>46,114</b>	<b>Transport Total</b>			<b>47,900</b>	<b>72,011</b>	<b>50,639</b>	<b>50,639</b>	<b>50,639</b>	<b>50,639</b>	<b>50,639</b>
(59,404)	<b>Benefit &amp; Transfer Payments</b>	Contributions paid		74,558	71,010	38,525	38,525	38,525	38,525	38,525
323,015		Grants		284,875	285,000	238,000	238,000	238,000	238,000	238,000
329		Irrecoverable V A T		4,600	4,600	0	0	0	0	0
<b>263,940</b>	<b>Benefit &amp; Transfer Payments Total</b>			<b>364,033</b>	<b>360,610</b>	<b>276,525</b>	<b>276,525</b>	<b>276,525</b>	<b>276,525</b>	<b>276,525</b>
6,612	<b>Renewals Fund Contribution</b>	Renewals Fund Contribution		6,612	6,612	6,612	6,612	6,612	6,612	6,612
<b>6,612</b>	<b>Renewals Fund Contribution Total</b>			<b>6,612</b>	<b>6,612</b>	<b>6,612</b>	<b>6,612</b>	<b>6,612</b>	<b>6,612</b>	<b>6,612</b>
<b>1,678,523</b>	<b>Grand Total</b>			<b>1,828,794</b>	<b>1,911,493</b>	<b>1,689,734</b>	<b>1,647,617</b>	<b>1,648,474</b>	<b>1,689,519</b>	<b>1,723,859</b>
2,566,355	<b>Gross Service Expenditure</b>			2,758,079	2,776,697	2,578,005	2,535,188	2,541,645	2,577,790	2,611,430
(887,832)	<b>Gross Service Income</b>			(929,285)	(865,204)	(888,271)	(887,571)	(893,171)	(888,271)	(887,571)
<b>1,678,523</b>	<b>Net Service Expenditure</b>			<b>1,828,794</b>	<b>1,911,493</b>	<b>1,689,734</b>	<b>1,647,617</b>	<b>1,648,474</b>	<b>1,689,519</b>	<b>1,723,859</b>
(82,676)	C C T V			(70,484)	(71,000)	(70,393)	(70,393)	(70,393)	(70,393)	(70,393)
242,981	C C T V Shared Service			220,063	212,244	256,389	224,968	218,582	224,952	231,413
261,958	Commercial Team			284,210	348,621	329,317	332,735	336,188	342,424	348,750
598,674	Community Team			626,048	625,657	534,270	537,028	539,814	544,857	549,971
9,046	Corporate Health & Safety			98,266	100,608	102,622	103,523	104,434	106,079	107,748
134,586	Environmental Health Admin			122,237	144,279	146,328	148,393	144,172	151,521	154,705
371,194	Environmental Protection Team			415,100	492,706	483,917	490,232	493,594	503,876	511,284
78,873	Head Of Community			82,481	79,602	81,263	53,526	52,878	54,340	55,823
(187,676)	Licencing			(196,155)	(161,246)	(187,554)	(185,970)	(184,370)	(181,712)	(179,017)
251,563	Projects And Assets			247,028	140,022	0	0	0	0	0
0	Emergency Planning			0	0	11,575	11,575	11,575	11,575	11,575
0	Closed Churchyards			0	0	2,000	2,000	2,000	2,000	2,000
<b>1,678,523</b>	<b>Grand Total</b>			<b>1,828,794</b>	<b>1,911,493</b>	<b>1,689,734</b>	<b>1,647,617</b>	<b>1,648,474</b>	<b>1,689,519</b>	<b>1,723,859</b>

**Analysis of Budget Movements:-**

	<b>Head of Community Budget</b>				
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Original Budget for 2016/17 Approved February 2016</b>	1,911,493	1,911,493	1,911,493	1,911,493	1,911,493
Impact of Inflation on Pay, NI and Pensions	18,666	37,963	57,455	77,142	97,024
Impact of Inflation on NDR	(137)	398	943	1,498	2,065
Savings identified during Line by Line review meetings	(55,200)	(55,200)	(55,200)	(55,200)	(55,200)
Previous ZBB savings identified	(34,000)	(37,000)	(38,000)	(38,000)	(38,000)
Delay to achievement of ZBB savings	25,000	0	0	0	0
Impact of Service Initiatives	(23,000)	(23,000)	(23,000)	(23,000)	(23,000)
Pension Rate Change	(7,314)	(7,386)	(7,461)	7,497	22,755
Payroll Adjustments	45,726	19,184	17,724	17,724	17,724
Other Budget Adjustments					
Reduction to Voluntary Sector Grants	(24,000)	(24,000)	(24,000)	(24,000)	(24,000)
Additional External Income	(12,027)	(12,027)	(12,027)	(12,027)	(12,027)
CCTV Camera Replacement Re-phase	15,000	5,000	(5,000)	(5,000)	(5,000)
Bus Shelter Additional Maintenance	6,950	6,950	6,950	6,950	6,950
Emergency Planning from Head of Operations	11,575	11,575	11,575	11,575	11,575
Bus Shelters to Head of Resources	(18,810)	(18,810)	(18,810)	(18,810)	(18,810)
Watercourses to Head of Operations	(56,000)	(56,000)	(56,000)	(56,000)	(56,000)
Projects & Assets Misc to Head of Operations	(860)	(860)	(860)	(860)	(860)
Priory Centre to Head of Operations	(27,750)	(27,750)	(27,750)	(27,750)	(27,750)
Environmental Improvements to Head of Operations	(6,710)	(6,710)	(6,710)	(6,710)	(6,710)
Bus Stations to Head of Operations	(53,765)	(54,300)	(54,845)	(55,400)	(55,967)
Other Minor Changes	(25,103)	(21,903)	(28,003)	(21,603)	(22,403)
<b>Budget Awaiting Approval February 2017</b>	<b>1,689,734</b>	<b>1,647,617</b>	<b>1,648,474</b>	<b>1,689,519</b>	<b>1,723,859</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*

**Head of Customer Services**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(1,552,679)	Income & Fees	Fees & charges	(1,799,640)	(1,786,772)	(1,963,393)	(1,978,393)	(1,983,393)	(1,983,393)	(1,983,393)
0		Sales	(122,426)	(140,207)	(114,017)	(113,907)	(113,607)	(113,607)	(113,607)
(358)		Rent	0	0	0	0	0	0	0
(36,481,540)		Government grants	(35,239,588)	(36,037,222)	(35,174,676)	(35,174,676)	(35,174,676)	(35,174,676)	(35,174,676)
113,753		Bad Debts Provision	113,050	78,050	100,046	100,046	100,046	100,046	100,046
<b>(37,920,824)</b>	<b>Income &amp; Fees Total</b>		<b>(37,048,604)</b>	<b>(37,886,151)</b>	<b>(37,152,040)</b>	<b>(37,166,930)</b>	<b>(37,171,630)</b>	<b>(37,171,630)</b>	<b>(37,171,630)</b>
2,648,732	Employees	Salary	2,643,623	2,710,580	2,624,509	2,598,044	2,621,998	2,648,194	2,674,652
184,110		National Insurance	238,184	243,188	239,404	239,490	241,884	244,303	246,746
418,266		Pension	347,205	444,841	446,739	442,638	447,065	477,637	508,777
105,107		Hired Staff	68,105	0	0	0	0	0	0
24,599		Training	2,727	1,350	1,350	1,350	1,350	1,350	1,350
733		Uniform & laundry	2,199	2,299	799	3,200	700	3,200	700
27,237		Other staff costs	16,018	24,000	40,520	40,520	40,520	40,520	40,520
0		Severance payments	5,767	0	0	0	0	0	0
216		Recruitment	0	0	0	0	0	0	0
<b>3,409,000</b>	<b>Employees Total</b>		<b>3,323,828</b>	<b>3,426,258</b>	<b>3,353,321</b>	<b>3,325,242</b>	<b>3,353,517</b>	<b>3,415,204</b>	<b>3,472,745</b>
39,760	Buildings	Rents	26,606	30,598	18,098	0	0	0	0
6,120		Rates	4,954	5,828	4,380	0	0	0	0
3,575		Repairs & Maintenance	1,256	572	282	82	82	82	82
2,031		Energy Costs	843	1,200	1,200	0	0	0	0
1,209		Premises Cleaning	1,353	1,008	1,008	0	0	0	0
106		Water Services	249	200	200	0	0	0	0
192		Premises Insurance	0	0	0	0	0	0	0
<b>52,993</b>	<b>Buildings Total</b>		<b>35,261</b>	<b>39,406</b>	<b>25,168</b>	<b>82</b>	<b>82</b>	<b>82</b>	<b>82</b>
70,069	Supplies & Services	Rents	73,500	75,894	75,894	75,894	75,894	75,894	75,894
694		Catering	323	250	200	200	200	200	200
128,313		Communication and computing	117,061	88,915	101,964	95,464	95,464	95,464	95,464
75,592		Services	42,741	64,417	29,733	29,733	29,733	29,733	29,733
264,864		Equipment, furniture & materials	105,562	96,068	82,948	89,948	89,948	89,948	89,948
145,045		Office expenses	119,213	121,834	119,034	118,974	118,974	118,974	118,974
<b>684,577</b>	<b>Supplies &amp; Services Total</b>		<b>458,400</b>	<b>447,378</b>	<b>409,773</b>	<b>410,213</b>	<b>410,213</b>	<b>410,213</b>	<b>410,213</b>
5,094	Transport	Mileage Allowance	3,948	8,400	3,800	3,500	3,500	3,500	3,500
2,057		Operating Costs	2,574	2,777	2,777	2,777	2,777	2,777	2,777
9,037		Pool Car	10,911	9,010	10,810	10,810	10,810	10,810	10,810
4,520		Public Transport	9,360	5,890	8,120	8,120	8,120	8,120	8,120
<b>20,708</b>	<b>Transport Total</b>		<b>26,793</b>	<b>26,077</b>	<b>25,507</b>	<b>25,207</b>	<b>25,207</b>	<b>25,207</b>	<b>25,207</b>
518,565	Benefit & Transfer Payment	Contributions paid	576,600	322,244	701,744	701,744	701,744	701,744	701,744
35,830,955		Benefits	35,151,297	35,980,000	35,295,832	35,295,832	35,295,832	35,295,832	35,295,832
<b>36,349,520</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>35,727,897</b>	<b>36,302,244</b>	<b>35,997,576</b>	<b>35,997,576</b>	<b>35,997,576</b>	<b>35,997,576</b>	<b>35,997,576</b>
<b>2,595,974</b>	<b>Grand Total</b>		<b>2,523,575</b>	<b>2,355,212</b>	<b>2,659,305</b>	<b>2,591,390</b>	<b>2,614,965</b>	<b>2,676,652</b>	<b>2,734,193</b>

40,516,798	<b>Gross Service Expenditure</b>	39,572,179	40,241,363	39,811,345	39,758,320	39,786,595	39,848,282	39,905,823
(37,920,824)	<b>Gross Service Income</b>	(37,048,604)	(37,886,151)	(37,152,040)	(37,166,930)	(37,171,630)	(37,171,630)	(37,171,630)
<b>2,595,974</b>	<b>Net Service Expenditure</b>	<b>2,523,575</b>	<b>2,355,212</b>	<b>2,659,305</b>	<b>2,591,390</b>	<b>2,614,965</b>	<b>2,676,652</b>	<b>2,734,193</b>

95,369	Head of Customer Services	99,104	96,477	97,080	98,042	99,013	100,769	102,550
(149,571)	Council Tax Support	(137,598)	(122,950)	(134,894)	(134,894)	(134,894)	(134,894)	(134,894)
186,189	Local Tax Collection	135,942	140,286	7,536	7,099	11,707	20,049	28,512
415,990	Housing Benefits	493,522	403,556	685,421	696,094	706,875	726,461	746,330
746,777	Housing Needs	818,325	777,737	917,332	923,163	929,051	939,375	949,845
868,422	Customer Services	853,454	829,303	823,404	743,269	746,184	762,181	773,374
432,798	Document Centre	260,826	230,803	263,426	258,617	257,029	262,711	268,476
<b>2,595,974</b>	<b>Grand Total</b>	<b>2,523,575</b>	<b>2,355,212</b>	<b>2,659,305</b>	<b>2,591,390</b>	<b>2,614,965</b>	<b>2,676,652</b>	<b>2,734,193</b>

**Analysis of Budget Movements:-**

	<b>Head of Customer Services Budget</b>				
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>2,355,212</b>	<b>2,355,212</b>	<b>2,355,212</b>	<b>2,355,212</b>	<b>2,355,212</b>
Impact of Inflation on Pay, NI and Pensions	33,959	67,170	100,077	133,296	166,848
Impact of Inflation on NDR	(428)	(340)	(340)	(340)	(340)
Savings identified during Line by Line review meetings	(26,091)	(26,091)	(26,091)	(26,091)	(26,091)
Previous ZBB savings identified	(188,000)	(328,000)	(485,000)	(485,000)	(485,000)
Impact of Capital Schemes	(12,000)	(5,000)	(5,000)	(5,000)	(5,000)
Pension Rate Change	(13,084)	(13,215)	(13,347)	12,621	39,110
Payroll Adjustments	29,416	10,076	10,076	10,076	10,076
Other Budget Adjustments					
Removal of ZBB Shared Service Savings	0	50,000	100,000	100,000	100,000
Removal of ZBB Universal Credit Savings	0	0	100,000	100,000	100,000
Reduction in Summons Costs Income	30,571	30,571	30,571	30,571	30,571
Anticipated reduction to Benefits Admin Grant	68,907	68,907	68,907	68,907	68,907
Additional Cost of Benefits to Homeless Families	201,996	201,996	201,996	201,996	201,996
Additional Costs of Homeless Accommodation	96,500	96,500	96,500	96,500	96,500
Reduction in Printing Income (Internal)	26,190	26,300	26,600	26,600	26,600
Reduction in Printing Income (External)	67,000	67,000	67,000	67,000	67,000
Additional Costs External Printing	18,500	18,500	18,500	18,500	18,500
Changes to Government Grants	(41,280)	(41,280)	(41,280)	(41,280)	(41,280)
Other Minor Changes	11,937	13,084	10,584	13,084	10,584
<b>Budget Awaiting Approval February 2017</b>	<b>2,659,305</b>	<b>2,591,390</b>	<b>2,614,965</b>	<b>2,676,652</b>	<b>2,734,193</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*

**Head of 3C's ICT Shared Service**

Actuals 2015/16	Subjective Analysis : Controllable Only *	2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£		£	£	£	£	£	£	£
(781,602)	Income & Fees	(1,277,086)	(1,176,119)	(1,129,978)	(1,135,503)	(1,141,083)	(1,150,980)	(1,160,990)
(625)	Fees & charges	0	0	0	0	0	0	0
0	Sales	(2,238,061)	(2,061,326)	(2,024,210)	(2,034,162)	(2,044,213)	(2,062,037)	(2,080,067)
(881)	Other grants and contributions	0	0	0	0	0	0	0
	Government grants							
<b>(783,108)</b>	<b>Income &amp; Fees Total</b>	<b>(3,515,147)</b>	<b>(3,237,445)</b>	<b>(3,154,188)</b>	<b>(3,169,665)</b>	<b>(3,185,296)</b>	<b>(3,213,017)</b>	<b>(3,241,057)</b>
1,142,698	Employees	1,639,123	1,846,614	1,893,055	1,911,936	1,931,005	1,950,265	1,969,718
89,898	Salary	163,133	188,265	190,056	191,957	193,877	195,816	197,774
191,450	National Insurance	268,524	327,806	309,920	313,019	316,149	337,767	359,787
348,060	Pension	381,872	0	0	0	0	0	0
16,180	Hired Staff	33,504	33,028	33,028	33,028	33,028	33,028	33,028
3,593	Training	2,337	867	867	867	867	867	867
0	Other staff costs	1,065	1,530	1,500	1,500	1,500	1,500	1,500
0	Recruitment	0	510	500	500	500	500	500
0	Uniform & laundry							
<b>1,791,879</b>	<b>Employees Total</b>	<b>2,489,558</b>	<b>2,398,620</b>	<b>2,428,926</b>	<b>2,452,807</b>	<b>2,476,926</b>	<b>2,519,743</b>	<b>2,563,174</b>
173	Buildings	0	0	0	0	0	0	0
0	Rents	8,131	20,400	0	0	0	0	0
	Repairs & Maintenance							
<b>173</b>	<b>Buildings Total</b>	<b>8,131</b>	<b>20,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
127	Supplies & Services	79	0	0	0	0	0	0
119,692	Catering	439,118	561,399	359,760	359,760	359,760	359,760	359,760
26,355	Communication and computing	134,488	(361,090)	(272,550)	(272,550)	(272,550)	(272,550)	(272,550)
300,923	Services	2,402,827	2,377,291	2,342,201	2,342,201	2,342,201	2,342,201	2,342,201
2,716	Equipment, furniture & materials	14,756	23,705	7,000	7,000	7,000	7,000	7,000
0	Office expenses	510	1,020	0	0	0	0	0
	Expenses							
<b>449,813</b>	<b>Supplies &amp; Services Total</b>	<b>2,991,778</b>	<b>2,602,325</b>	<b>2,436,411</b>	<b>2,436,411</b>	<b>2,436,411</b>	<b>2,436,411</b>	<b>2,436,411</b>
3,305	Transport	5,504	7,201	6,233	6,233	6,233	6,233	6,233
2,754	Mileage Allowance	2,930	3,672	1,251	1,251	1,251	1,251	1,251
1,993	Pool Car	3,716	1,561	2,700	2,700	2,700	2,700	2,700
	Public Transport							
<b>8,052</b>	<b>Transport Total</b>	<b>12,150</b>	<b>12,434</b>	<b>10,184</b>	<b>10,184</b>	<b>10,184</b>	<b>10,184</b>	<b>10,184</b>
<b>1,466,809</b>	<b>Grand Total</b>	<b>1,986,470</b>	<b>1,796,334</b>	<b>1,721,333</b>	<b>1,729,737</b>	<b>1,738,225</b>	<b>1,753,321</b>	<b>1,768,712</b>

2,249,917	Gross Service Expenditure	5,501,617	5,033,779	4,875,521	4,899,402	4,923,521	4,966,338	5,009,769
(783,108)	Gross Service Income	(3,515,147)	(3,237,445)	(3,154,188)	(3,169,665)	(3,185,296)	(3,213,017)	(3,241,057)
<b>1,466,809</b>	<b>Net Service Expenditure (HDC Share of ICT Service)</b>	<b>1,986,470</b>	<b>1,796,334</b>	<b>1,721,333</b>	<b>1,729,737</b>	<b>1,738,225</b>	<b>1,753,321</b>	<b>1,768,712</b>

972,484	Information Management	10,361	0	0	0	0	0	0
494,325	ICT Shared Service	1,976,109	1,796,334	1,721,333	1,729,737	1,738,225	1,753,321	1,768,712
<b>1,466,809</b>	<b>Grand Total</b>	<b>1,986,470</b>	<b>1,796,334</b>	<b>1,721,333</b>	<b>1,729,737</b>	<b>1,738,225</b>	<b>1,753,321</b>	<b>1,768,712</b>

**Analysis of Budget Movements:-**

	Head of 3C's ICT Shared Service Budget				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
<b>Original Gross Budget for 2016/17 Approved February 2016</b>	<b>5,027,659</b>	<b>5,027,659</b>	<b>5,027,659</b>	<b>5,027,659</b>	<b>5,027,659</b>
Impact of Inflation on Pay, NI and Pensions	23,577	47,548	71,758	96,210	120,907
Previous ZBB savings identified (Yaxley Office Line Rental)	(500)	(500)	(500)	(500)	(500)
Pension Rate Change	(8,969)	(9,000)	(9,032)	9,394	28,069
Payroll Adjustments	15,738	15,738	15,738	15,738	15,738
Other Budget Adjustments					
Additional Operational Costs from Cambridge City Council	47,645	47,645	47,645	47,645	47,645
Lower Operational Costs	(235,749)	(235,749)	(235,749)	(235,749)	(235,749)
<b>ICTSS Gross Expenditure</b>	<b>4,869,401</b>	<b>4,893,341</b>	<b>4,917,519</b>	<b>4,960,397</b>	<b>5,003,769</b>
<b>Original Gross Income from Partners</b>	<b>(3,231,325)</b>	<b>(3,231,325)</b>	<b>(3,231,325)</b>	<b>(3,231,325)</b>	<b>(3,231,325)</b>
Adjustment to CCC Charge	37,116	27,126	17,037	(825)	(18,817)
Adjustment to SCDC Charge	46,141	40,595	34,994	25,074	15,085
<b>New Charges to Partners</b>	<b>(3,148,068)</b>	<b>(3,163,604)</b>	<b>(3,179,294)</b>	<b>(3,207,076)</b>	<b>(3,235,057)</b>
<b>HDC Share</b>	<b>1,721,333</b>	<b>1,729,737</b>	<b>1,738,225</b>	<b>1,753,321</b>	<b>1,768,712</b>

\* Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.



**Head of Development**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(2,349,163)	Income & Fees	Fees & charges	(2,076,530)	(1,421,759)	(1,696,254)	(1,692,254)	(1,692,254)	(1,692,254)	(1,692,254)
(8,369)		Sales	(6,791)	(9,900)	(7,500)	(7,500)	(7,500)	(7,500)	(7,500)
(105,062)		Rent	(102,398)	(103,000)	(109,030)	(109,030)	(109,030)	(109,030)	(109,030)
(15,000)		Government grants	(20,000)	(5,000)	(40,000)	(20,000)	(20,000)	(20,000)	(20,000)
(35)		Interest	0	0	0	0	0	0	0
<b>(2,477,629)</b>	<b>Income &amp; Fees Total</b>		<b>(2,205,719)</b>	<b>(1,539,659)</b>	<b>(1,852,784)</b>	<b>(1,828,784)</b>	<b>(1,828,784)</b>	<b>(1,828,784)</b>	<b>(1,828,784)</b>
1,629,158	Employees	Salary	1,518,981	1,653,473	1,917,704	1,998,225	2,045,570	2,066,027	2,086,687
120,422		National Insurance	154,408	174,927	186,120	192,883	196,599	198,564	200,551
288,345		Pension	272,130	309,307	332,104	346,251	354,447	378,684	403,371
38,358		Hired Staff	49,511	0	16,170	0	0	0	0
7,719		Training	384	0	0	0	0	0	0
75		Uniform & laundry	250	350	350	350	350	350	350
6,781		Other staff costs	275	0	275	275	275	275	275
0		Severance payments	5,092	0	0	0	0	0	0
7,050		Recruitment	9,283	0	5,000	5,000	5,000	5,000	5,000
<b>2,097,908</b>	<b>Employees Total</b>		<b>2,010,314</b>	<b>2,138,057</b>	<b>2,457,723</b>	<b>2,542,985</b>	<b>2,602,242</b>	<b>2,648,901</b>	<b>2,696,235</b>
1,926	Buildings	Rents	0	0	2,200	700	700	700	700
4,679		Repairs & Maintenance	2,633	6,500	7,000	7,000	7,000	7,000	7,000
21,978		Energy Costs	23,845	20,000	23,800	23,800	23,800	23,800	23,800
22,651		Water Services	26,202	23,000	28,000	28,000	28,000	28,000	28,000
0		Rates	0	0	629	642	655	668	681
<b>51,234</b>	<b>Buildings Total</b>		<b>52,681</b>	<b>49,500</b>	<b>61,629</b>	<b>60,142</b>	<b>60,155</b>	<b>60,168</b>	<b>60,181</b>
23,134	Supplies & Services	Rents	23,295	23,255	23,577	23,577	23,577	23,577	23,577
889		Catering	795	1,500	650	650	650	650	650
18,743		Communication and computing	9,838	4,300	13,750	11,250	11,250	11,250	11,250
376,654		Services	564,089	439,102	390,347	298,277	298,277	298,277	298,277
80,100		Equipment, furniture & materials	3,905	3,120	12,691	2,000	2,000	2,000	2,000
62,066		Office expenses	25,476	20,355	39,955	34,255	33,955	33,955	33,955
88		Expenses	0	0	0	0	0	0	0
(360)		Insurance - service related	0	0	0	0	0	0	0
<b>561,314</b>	<b>Supplies &amp; Services Total</b>		<b>627,398</b>	<b>491,632</b>	<b>480,970</b>	<b>370,009</b>	<b>369,709</b>	<b>369,709</b>	<b>369,709</b>
14,435	Transport	Mileage Allowance	7,634	17,300	8,900	8,875	8,875	8,875	8,875
(14)		Operating Costs	0	0	0	0	0	0	0
10,287		Pool Car	10,172	10,100	8,770	8,770	8,770	8,770	8,770
3,089		Public Transport	3,208	6,050	3,500	3,500	3,500	3,500	3,500
(15)		Contract Hire & operating leases	0	0	0	0	0	0	0
<b>27,782</b>	<b>Transport Total</b>		<b>21,014</b>	<b>33,450</b>	<b>21,170</b>	<b>21,145</b>	<b>21,145</b>	<b>21,145</b>	<b>21,145</b>
582,315	Benefit & Transfer Payment:	Contributions paid	162,536	167,536	168,311	168,311	168,311	168,311	168,311
3,035		Services	34,280	0	0	0	0	0	0
(6,100)		Grants	15,000	22,000	11,000	11,000	11,000	11,000	11,000
5,875		Irrecoverable V A T	5,800	5,800	5,800	5,800	5,800	5,800	5,800
<b>585,125</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>217,616</b>	<b>195,336</b>	<b>185,111</b>	<b>185,111</b>	<b>185,111</b>	<b>185,111</b>	<b>185,111</b>
(760)	Renewals Fund Contribution	Renewals Fund Contribution	1,620	1,620	1,620	1,620	1,620	1,620	1,620
<b>(760)</b>	<b>Renewals Fund Contribution Total</b>		<b>1,620</b>	<b>1,620</b>	<b>1,620</b>	<b>1,620</b>	<b>1,620</b>	<b>1,620</b>	<b>1,620</b>
<b>844,974</b>	<b>Grand Total</b>		<b>724,925</b>	<b>1,369,936</b>	<b>1,355,439</b>	<b>1,352,228</b>	<b>1,411,198</b>	<b>1,457,870</b>	<b>1,505,217</b>

3,322,603	<b>Gross Service Expenditure</b>	2,930,643	2,909,595	3,208,223	3,181,012	3,239,982	3,286,654	3,334,001
(2,477,629)	<b>Gross Service Income</b>	(2,205,719)	(1,539,659)	(1,852,784)	(1,828,784)	(1,828,784)	(1,828,784)	(1,828,784)
<b>844,974</b>	<b>Net Service Expenditure</b>	<b>724,925</b>	<b>1,369,936</b>	<b>1,355,439</b>	<b>1,352,228</b>	<b>1,411,198</b>	<b>1,457,870</b>	<b>1,505,217</b>

609,202	Planning Policy	597,905	854,715	706,848	686,867	693,484	706,010	718,717
76,508	Head of Development	80,433	77,802	81,516	82,324	83,139	84,623	86,128
210,296	Economic Development	233,310	232,062	474,369	539,250	578,011	587,527	597,182
208,295	Housing Strategy	221,165	222,047	219,892	216,607	218,844	222,896	227,007
(307,725)	Development Management	(582,208)	(192,510)	(359,076)	(348,640)	(338,100)	(319,006)	(299,637)
(30,173)	Building Control	91,600	91,600	147,670	91,600	91,600	91,600	91,600
56,241	Transportation Strategy	55,518	65,020	58,120	58,120	58,120	58,120	58,120
22,330	Public Transport	27,202	19,200	26,100	26,100	26,100	26,100	26,100
<b>844,974</b>	<b>Grand Total</b>	<b>724,925</b>	<b>1,369,936</b>	<b>1,355,439</b>	<b>1,352,228</b>	<b>1,411,198</b>	<b>1,457,870</b>	<b>1,505,217</b>

**Analysis of Budget Movements:-**

	<b>Head of Development Budget</b>				
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>1,369,936</b>	<b>1,369,936</b>	<b>1,369,936</b>	<b>1,369,936</b>	<b>1,369,936</b>
Impact of Inflation on Pay, NI and Pensions	21,377	45,284	70,241	95,788	121,618
Impact of Inflation on NDR	629	642	655	668	681
Savings identified during Line by Line review meetings	(223,000)	(223,000)	(223,000)	(223,000)	(223,000)
Impact of Service Initiatives (End of Various Projects)	(169,000)	(194,000)	(194,000)	(194,000)	(194,000)
Pension Rate Change	(8,172)	(8,253)	(8,334)	11,871	32,453
Payroll Adjustments	14,727	20,390	20,390	20,390	20,390
Other Budget Adjustments					
One-off Hired Staff	16,170	0	0	0	0
CIL Admin Receipts	(45,782)	(45,782)	(45,782)	(45,782)	(45,782)
Appeal Costs - Re-phased	40,000	40,000	40,000	40,000	40,000
Higher Cost of Building Control Shared Service	56,070	0	0	0	0
New Economic Development Officer Posts	60,000	49,802	50,299	51,206	52,128
HDC Apprentice Scheme	220,980	292,430	326,314	326,314	326,314
Other Budget adjustments	1,504	4,779	4,479	4,479	4,479
<b>Budget Awaiting Approval February 2017</b>	<b>1,355,439</b>	<b>1,352,228</b>	<b>1,411,198</b>	<b>1,457,870</b>	<b>1,505,217</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*

**Head of Leisure & Health**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(6,123,511)	Income & Fees	Fees & charges	(6,144,314)	(6,302,602)	(6,509,993)	(6,655,928)	(6,670,968)	(6,679,514)	(6,686,065)
(832,078)		Sales	(833,046)	(833,440)	(814,875)	(837,375)	(855,375)	(867,375)	(876,375)
(5,000)		Rent	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
(101,639)		Other grants and contributions	(109,660)	(77,531)	(67,622)	(47,622)	(47,622)	(47,622)	(47,622)
<b>(7,062,228)</b>	<b>Income &amp; Fees Total</b>		<b>(7,092,020)</b>	<b>(7,218,573)</b>	<b>(7,397,490)</b>	<b>(7,545,925)</b>	<b>(7,578,965)</b>	<b>(7,599,511)</b>	<b>(7,615,062)</b>
5,747,156	Employees	Salary	3,730,151	3,656,370	3,853,538	3,912,256	3,951,497	3,991,196	4,031,227
159,767		National Insurance	211,850	214,862	218,447	221,049	223,259	225,490	227,741
410,162		Pension	403,550	443,063	452,803	458,379	462,964	494,622	526,864
9,684		Hired Staff	9,627	10,000	9,500	9,500	9,500	9,500	9,500
35,042		Training	20,787	22,800	23,800	23,800	23,800	23,800	23,800
9,833		Uniform & laundry	9,628	11,839	7,939	12,489	12,489	12,489	12,489
17,258		Other staff costs	10,024	16,981	16,381	16,381	16,381	16,381	16,381
2,577		Recruitment	1,704	1,000	1,350	1,350	1,350	1,350	1,350
0		Employee Insurance	500	1,000	0	0	0	0	0
<b>4,319,069</b>	<b>Employees Total</b>		<b>4,397,821</b>	<b>4,377,915</b>	<b>4,583,758</b>	<b>4,655,204</b>	<b>4,701,240</b>	<b>4,774,828</b>	<b>4,849,352</b>
13,526	Buildings	Rents	13,540	16,740	11,760	7,760	7,760	7,760	7,760
231,687		Repairs & Maintenance	271,860	259,889	263,885	248,185	248,185	248,185	262,985
520,555		Energy Costs	543,024	555,089	525,722	493,685	458,089	458,089	458,089
66,430		Water Services	99,831	96,961	96,961	96,961	96,961	96,961	96,961
113,432		Premises Cleaning	110,566	110,085	120,497	119,497	119,577	119,697	119,777
21,416		Ground Maintenance Costs	8,429	12,345	21,345	21,345	21,345	21,345	21,345
342,142		Rates	457,490	474,327	452,656	461,709	470,942	480,361	489,968
0		Fixtures & Fittings	897	1,656	656	656	656	656	656
<b>1,309,188</b>	<b>Buildings Total</b>		<b>1,505,637</b>	<b>1,527,092</b>	<b>1,493,482</b>	<b>1,449,798</b>	<b>1,423,515</b>	<b>1,433,054</b>	<b>1,457,541</b>
26,448	Supplies & Services	Catering	25,476	18,950	24,050	24,050	24,050	24,050	24,050
75,972		Communication and computing	71,095	60,253	79,577	80,577	80,577	80,577	80,577
188,275		Services	202,514	128,782	178,733	178,293	177,853	177,413	176,973
711,175		Equipment, furniture & materials	622,567	569,049	616,725	612,525	612,525	612,525	612,525
148,022		Office expenses	140,466	128,163	138,333	138,333	138,333	138,333	138,333
81		Uniform & laundry	0	200	0	0	0	0	0
1,795		Insurance - service related	2,705	0	0	0	0	0	0
<b>1,151,768</b>	<b>Supplies &amp; Services Total</b>		<b>1,064,823</b>	<b>905,397</b>	<b>1,037,418</b>	<b>1,033,778</b>	<b>1,033,338</b>	<b>1,032,898</b>	<b>1,032,458</b>
12,479	Transport	Mileage Allowance	9,577	11,835	8,315	8,315	8,315	8,315	8,315
7,231		Operating Costs	8,682	8,393	6,775	6,775	6,775	6,775	6,775
0		Pool Car	12	0	0	0	0	0	0
3,117		Public Transport	2,003	1,560	1,260	1,260	1,260	1,260	1,260
472		Contract Hire & operating leases	685	300	300	300	300	300	300
153		Vehicle Insurance	0	0	0	0	0	0	0
<b>23,452</b>	<b>Transport Total</b>		<b>20,959</b>	<b>22,088</b>	<b>16,650</b>	<b>16,650</b>	<b>16,650</b>	<b>16,650</b>	<b>16,650</b>
84	Benefit & Transfer Payment Services		18	0	200	200	200	200	200
92,966		Irrecoverable V A T	81,000	81,000	81,000	81,000	81,000	81,000	81,000
<b>93,050</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>81,018</b>	<b>81,000</b>	<b>81,200</b>	<b>81,200</b>	<b>81,200</b>	<b>81,200</b>	<b>81,200</b>
25,000	Renewals Fund Contributor	Renewals Fund Contribution	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>25,000</b>	<b>Renewals Fund Contribution Total</b>		<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>(140,701)</b>	<b>Grand Total</b>		<b>3,238</b>	<b>(280,081)</b>	<b>(159,982)</b>	<b>(284,295)</b>	<b>(298,022)</b>	<b>(235,881)</b>	<b>(152,861)</b>

6,921,527	<b>Gross Service Expenditure</b>	7,095,258	6,938,492	7,237,508	7,261,630	7,280,943	7,363,630	7,462,201
(7,062,228)	<b>Gross Service Income</b>	(7,092,020)	(7,218,573)	(7,397,490)	(7,545,925)	(7,578,965)	(7,599,511)	(7,615,062)
<b>(140,701)</b>	<b>Net Service Expenditure</b>	<b>3,238</b>	<b>(280,081)</b>	<b>(159,982)</b>	<b>(284,295)</b>	<b>(298,022)</b>	<b>(235,881)</b>	<b>(152,861)</b>

74,431	Head of Leisure & Health	78,886	77,822	80,980	81,785	82,597	84,059	85,542
216,194	One Leisure Active Lifestyles	212,689	222,879	203,274	226,385	229,529	235,155	240,862
(431,326)	One Leisure	(288,337)	(580,782)	(444,236)	(592,598)	(610,415)	(556,048)	(480,917)
<b>(140,701)</b>	<b>Grand Total</b>	<b>3,238</b>	<b>(280,081)</b>	<b>(159,982)</b>	<b>(284,428)</b>	<b>(298,289)</b>	<b>(236,834)</b>	<b>(154,513)</b>

**Analysis of Budget Movements:-**

	<b>Head of Leisure &amp; Health Budget</b>				
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>(280,081)</b>	<b>(280,081)</b>	<b>(280,081)</b>	<b>(280,081)</b>	<b>(280,081)</b>
Impact of Inflation on Pay, NI and Pensions	43,144	88,508	134,540	181,038	227,993
Impact of Inflation on NDR	(21,671)	(12,618)	(3,385)	6,034	15,641
Previous ZBB savings identified	(54,000)	(90,000)	(130,000)	(130,000)	(130,000)
Delay to ZBB Savings Scheme Ramsey (Salix)	3,633	7,596	12,000	12,000	12,000
Impact of Service Initiatives (Marketing Post from Corp Team)	30,053	30,053	30,053	30,053	30,053
Impact of Capital Schemes	(42,649)	(66,000)	(98,300)	(118,000)	(132,800)
Pension Rate Change	(11,768)	(11,885)	(12,001)	14,909	42,358
Payroll Adjustments	230,685	230,685	230,685	230,685	230,685
Other Budget Adjustments					
Additional Grant Income OLAL	(41,212)	(21,212)	(21,212)	(21,212)	(21,212)
Additional Income OLAL	(10,400)	(10,400)	(10,400)	(10,400)	(10,400)
Additional Income - The Club Alconbury	(91,773)	(92,308)	(92,848)	(93,394)	(93,945)
Membership Income	107,728	64,728	64,728	64,728	64,728
Additional Swimming Income	(104,610)	(124,610)	(124,610)	(124,610)	(124,610)
Additional Indoor Sports Income	(47,191)	(112,091)	(112,091)	(112,091)	(112,091)
Additional Hospitality Income	(32,156)	(32,156)	(32,156)	(32,156)	(32,156)
Additional Expenditure - The Club Alconbury	24,996	24,996	24,996	24,996	24,996
Additional Equipment/Equipment Maintenance Costs	76,681	72,481	72,481	72,481	72,481
Additional Entertainments Licence Expenditure	48,260	48,260	48,260	48,260	48,260
Loan Interest re Asset Transfer - Huntingdon	4,400	3,960	3,520	3,080	2,640
5 Yearly Electrical Testing	0	0	0	0	14,800
Other Expenditure changes	4,373	(5,777)	(5,777)	(5,777)	(5,777)
Other income changes	3,576	3,576	3,576	3,576	3,576
<b>Budget Awaiting Approval February 2017</b>	<b>(159,982)</b>	<b>(284,295)</b>	<b>(298,022)</b>	<b>(235,881)</b>	<b>(152,861)</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*



**Analysis of Budget Movements:-**

	Head of Operations Budget				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>3,967,914</b>	<b>3,967,914</b>	<b>3,967,914</b>	<b>3,967,914</b>	<b>3,967,914</b>
Impact of Inflation on Pay, NI and Pensions	46,110	97,013	147,054	197,208	247,868
Impact of Inflation on NDR	28,004	39,965	52,166	64,612	77,305
Savings identified during Line by Line review meetings	(247,000)	(247,000)	(247,000)	(247,000)	(247,000)
Previous ZBB savings identified	(394,600)	(664,500)	(734,500)	(734,500)	(734,500)
ZBB Savings Delayed (Car Parks NDR)	8,000	8,000	8,000	8,000	8,000
Impact of Service Initiatives (Surveyor Post)	36,443	36,443	36,443	36,443	36,443
Impact of Corporate Initiatives (Car Park Charges)	260,000	260,000	260,000	260,000	260,000
Impact of Capital Schemes (Salix)	(40,500)	(42,500)	(42,500)	(42,500)	(42,500)
Pension Rate Change	(19,912)	(19,407)	(18,900)	22,701	65,125
Payroll Adjustments	191,073	191,073	191,073	191,073	191,073
Other Budget Adjustments					
Hired Staff for Mapping	5,000	0	0	0	0
Additional Vehicle Maintenance	0	0	12,000	12,000	12,000
Markets Income/Operating Costs	(18,654)	(18,654)	(18,654)	(18,654)	(18,654)
Parks & Open Spaces Operating Costs	(89,565)	(94,565)	(94,565)	(94,565)	(94,565)
Additional Operating Costs Countryside	37,996	37,996	37,996	37,996	37,996
Emergency Planning Saving	(17,316)	(17,316)	(17,316)	(17,316)	(17,316)
Emergency Planning transferred to Head of Community	(11,575)	(11,575)	(11,575)	(11,575)	(11,575)
Pathfinder House Rating Liability	19,060	19,441	19,830	20,227	20,632
Street Cleaning Operational Expenditure	27,148	27,148	27,148	27,148	27,148
Waste Management Operational Savings	(39,342)	(39,342)	(39,342)	(39,342)	(39,342)
Grounds Maintenance & Street Cleaning Charge to County	89,177	89,177	89,177	89,177	89,177
Car Parks Additional Operating Costs	24,000	24,000	24,000	24,000	24,000
Watercourses from Head of Community	56,000	56,000	56,000	56,000	56,000
Projects & Assets Misc from Head of Community	860	860	860	860	860
Priory Centre from Head of Community	27,750	27,750	27,750	27,750	27,750
Environmental Improvements from Head of Community	6,710	6,710	6,710	6,710	6,710
Bus Stations from Head of Community	53,765	54,300	54,845	55,400	55,967
Other Misc Adjustments	22,946	22,146	22,146	22,146	22,146
<b>Budget Awaiting Approval February 2017</b>	<b>4,029,492</b>	<b>3,811,077</b>	<b>3,816,760</b>	<b>3,921,913</b>	<b>4,028,662</b>

\* Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.

**Head of Resources**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(114,919)	<b>Income &amp; Fees</b>	Fees & charges	(110,101)	(99,746)	(109,746)	(109,746)	(109,746)	(109,746)	(109,746)
(5,735)		Sales	(1,280)	0	0	0	0	0	0
(342,325)		Other grants and contributions	0	0	0	0	0	0	0
(7,679)		Government grants	0	0	0	0	0	0	0
(1,809,483)		Rent	(2,339,287)	(2,820,450)	(4,939,031)	(5,002,031)	(5,064,031)	(5,064,031)	(5,064,031)
(10,613)	Interest		0	0	0	0	0	0	0
<b>(2,290,754)</b>	<b>Income &amp; Fees Total</b>		<b>(2,450,668)</b>	<b>(2,920,196)</b>	<b>(5,048,777)</b>	<b>(5,111,777)</b>	<b>(5,173,777)</b>	<b>(5,173,777)</b>	<b>(5,173,777)</b>
730,917	<b>Employees</b>	Salary	697,623	784,574	814,437	782,017	764,998	772,573	780,224
56,856		National Insurance	69,963	78,114	82,213	79,232	77,697	78,475	79,259
123,359		Pension	117,727	135,831	133,683	127,811	124,680	133,206	141,891
181,533		Hired Staff	165,222	0	0	0	5,000	5,000	5,000
14,440		Training	695	0	113,459	113,459	113,459	113,459	113,459
1,208		Other Staff Costs	346	350	3,350	3,350	3,350	3,350	3,350
500	Recruitment	6,500	0	0	0	0	0	0	
<b>1,108,813</b>	<b>Employees Total</b>		<b>1,058,076</b>	<b>998,869</b>	<b>1,147,142</b>	<b>1,105,869</b>	<b>1,089,184</b>	<b>1,106,063</b>	<b>1,123,183</b>
120,314	<b>Buildings</b>	Rents	120,007	120,000	120,000	120,000	120,000	120,000	120,000
32,348		Repairs & Maintenance	31,898	22,478	26,478	26,478	26,478	26,478	26,478
1,164		Premises Cleaning	1,230	1,230	14,640	14,640	14,640	14,640	14,640
23,245		Rates	27,106	15,606	26,548	27,079	27,620	28,172	28,736
20,718		Premises Insurance	0	0	0	0	0	0	0
1,898		Energy Costs	6,986	5,000	6,400	6,400	6,400	6,400	6,400
547		Water Services	200	200	200	200	200	200	200
<b>200,234</b>	<b>Buildings Total</b>		<b>187,427</b>	<b>164,514</b>	<b>194,266</b>	<b>194,797</b>	<b>195,338</b>	<b>195,890</b>	<b>196,454</b>
0	<b>Supplies &amp; Services</b>	Rents	72,000	144,000	144,000	144,000	144,000	144,000	144,000
1,150		Catering	91	0	0	0	0	0	0
8,982		Communication and computing	3,818	2,700	2,700	2,700	2,700	2,700	2,700
240,739		Services	279,928	1,142,938	2,652,706	2,641,084	2,643,384	2,643,384	2,643,384
53,805		Equipment, furniture & materials	51,546	74,567	85,232	18,232	21,232	21,232	21,232
49,516		Office expenses	23,442	25,570	26,740	26,815	26,890	26,890	26,890
34,116	Insurance - service related	26,985	31,514	31,514	31,514	31,514	31,514	31,514	
<b>388,308</b>	<b>Supplies &amp; Services Total</b>		<b>457,810</b>	<b>1,421,289</b>	<b>2,942,892</b>	<b>2,864,345</b>	<b>2,869,720</b>	<b>2,869,720</b>	<b>2,869,720</b>
563	<b>Transport</b>	Mileage Allowance	577	1,000	750	750	750	750	750
1,090		Pool Car	1,123	800	650	650	650	650	650
3,169		Public Transport	2,091	1,400	1,100	1,100	1,100	1,100	1,100
<b>4,822</b>	<b>Transport Total</b>		<b>3,791</b>	<b>3,200</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
3,903	<b>Benefit &amp; Transfer Payments</b>	Services	2,762	4,000	4,000	4,000	4,000	4,000	4,000
98,365		Contributions paid	0	0	0	0	0	0	0
14,277		Irrecoverable V A T	20,500	20,500	20,500	20,500	20,500	20,500	20,500
<b>116,545</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>23,262</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>	<b>24,500</b>
<b>(472,032)</b>	<b>Grand Total</b>		<b>(720,302)</b>	<b>(307,824)</b>	<b>(737,477)</b>	<b>(919,766)</b>	<b>(992,535)</b>	<b>(975,104)</b>	<b>(957,420)</b>

1,818,722	<b>Gross Service Expenditure</b>	1,730,366	2,612,372	4,311,300	4,192,011	4,181,242	4,198,673	4,216,357
(2,290,754)	<b>Gross Service Income</b>	(2,450,668)	(2,920,196)	(5,048,777)	(5,111,777)	(5,173,777)	(5,173,777)	(5,173,777)
<b>(472,032)</b>	<b>Net Service Expenditure</b>	<b>(720,302)</b>	<b>(307,824)</b>	<b>(737,477)</b>	<b>(919,766)</b>	<b>(992,535)</b>	<b>(975,104)</b>	<b>(957,420)</b>

88,503	Head of Resources	93,229	88,022	87,865	88,685	89,512	91,042	92,594
77,831	Procurement	65,249	64,431	60,226	60,814	61,408	62,479	63,565
202,393	Audit & Risk Management	218,389	225,708	222,499	224,081	233,382	236,502	239,665
255,469	Legal	221,213	211,838	218,060	211,838	211,838	211,838	211,838
701,675	Finance	726,316	658,934	687,208	574,241	550,815	559,459	568,227
(1,543,330)	Commercial Estates	(2,044,698)	(1,556,757)	(2,633,916)	(2,695,312)	(2,755,687)	(2,753,180)	(2,750,632)
(254,573)	Section 106	0	0	0	0	0	0	0
0	HR and Payroll Services	0	0	620,581	615,887	616,197	616,756	617,323
<b>(472,032)</b>	<b>Grand Total</b>	<b>(720,302)</b>	<b>(307,824)</b>	<b>(737,477)</b>	<b>(919,766)</b>	<b>(992,535)</b>	<b>(975,104)</b>	<b>(957,420)</b>

**Analysis of Budget Movements:-**

	Head of Resources Budget				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>(307,825)</b>	<b>(307,825)</b>	<b>(307,825)</b>	<b>(307,825)</b>	<b>(307,825)</b>
Impact of Inflation on Pay, NI and Pensions	9,886	19,845	29,388	38,713	48,130
Impact of Inflation on NDR	10,942	11,473	12,014	12,566	13,130
Savings identified during Line by Line review meetings	(52,850)	(52,850)	(52,850)	(52,850)	(52,850)
Previous ZBB savings identified	(62,000)	(125,000)	(187,000)	(187,000)	(187,000)
Impact of Corporate Initiatives (CIS)	(103,000)	(103,000)	(103,000)	(103,000)	(103,000)
Impact of Capital Schemes (New FMS)	(54,334)	(107,834)	(136,334)	(136,334)	(136,334)
Pension Rate Change	(3,731)	(3,769)	(3,807)	3,188	10,324
Payroll Adjustments	(2,167)	(2,167)	(2,167)	(2,167)	(2,167)
Other Budget Adjustments					
Consultants Budget from Corporate Budget	11,500	11,500	11,500	11,500	11,500
Adjustment to Rental income	85,419	85,419	85,419	85,419	85,419
CIS Changes to Expected Income and expenditure	(978,000)	(978,000)	(978,000)	(978,000)	(978,000)
Higher cost of Legal Shared Service	6,222	0	0	0	0
New FMS	65,000	0	0	0	0
Bus Shelters from Head of Community	18,810	18,810	18,810	18,810	18,810
HR from Directors & Corporate Team	620,581	615,887	616,197	616,756	617,323
Other minor Adjustments	(1,930)	(2,255)	5,120	5,120	5,120
<b>Budget Awaiting Approval February 2017</b>	<b>(737,477)</b>	<b>(919,766)</b>	<b>(992,535)</b>	<b>(975,104)</b>	<b>(957,420)</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*



**Directors & Corporate Team**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(325,205)	<b>Income &amp; Fees</b>	Fees & charges	(357,219)	(265,000)	(266,000)	(266,000)	(266,000)	(266,000)	(266,000)
(2,776)		Sales	(262)	0	0	0	0	0	0
(39,658)		Other grants and contributions	0	0	0	0	0	0	0
(315,648)		Government grants	(388,341)	0	0	0	0	0	0
<b>(683,286)</b>	<b>Income &amp; Fees Total</b>		<b>(745,822)</b>	<b>(265,000)</b>	<b>(266,000)</b>	<b>(266,000)</b>	<b>(266,000)</b>	<b>(266,000)</b>	<b>(266,000)</b>
1,076,669	<b>Employees</b>	Salary	1,134,812	935,568	974,722	931,947	941,266	950,678	960,184
79,076		National Insurance	88,096	94,665	97,973	93,821	94,759	95,707	96,663
164,247		Pension	149,908	156,332	162,108	154,382	155,926	166,587	177,447
0		Hired Staff	10,068	10,000	22,300	22,300	22,300	22,300	22,300
25,503		Training	120,351	118,059	4,600	4,600	4,600	4,600	4,600
5,142		Other staff costs	3,404	2,400	0	0	0	0	0
216		Recruitment	13,298	0	0	0	0	0	0
19,483		Severance payments	0	0	0	0	0	0	0
<b>1,370,337</b>	<b>Employees Total</b>		<b>1,519,936</b>	<b>1,317,024</b>	<b>1,261,703</b>	<b>1,207,050</b>	<b>1,218,851</b>	<b>1,239,872</b>	<b>1,261,194</b>
25,445	<b>Buildings</b>	Rents	36,980	7,200	7,200	7,200	7,200	7,200	7,200
80		Repairs & Maintenance	0	0	0	0	0	0	0
0		Premises Cleaning	20	0	0	0	0	0	0
<b>25,525</b>	<b>Buildings Total</b>		<b>37,000</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>	<b>7,200</b>
5,075	<b>Supplies &amp; Services</b>	Rents	6,000	6,000	6,000	6,000	6,000	6,000	6,000
5,211		Catering	4,572	4,250	4,000	4,000	4,000	4,000	4,000
177,289		Communication and computing	172,019	118,500	96,000	96,000	96,000	96,000	96,000
923,431		Services	705,374	548,500	19,700	15,700	15,700	19,700	15,700
69,022		Equipment, furniture & materials	16,358	2,000	2,500	500	500	500	500
176,181		Office expenses	219,770	147,339	152,600	152,600	152,600	152,600	152,600
8,832		Insurance - service related	3,285	7,515	3,300	3,300	3,300	3,300	3,300
164		Expenses	0	0	0	0	0	0	0
382,928		Members Allowances	384,945	386,775	404,864	404,864	404,864	404,864	404,864
<b>1,748,134</b>	<b>Supplies &amp; Services Total</b>		<b>1,512,324</b>	<b>1,220,879</b>	<b>688,964</b>	<b>682,964</b>	<b>682,964</b>	<b>686,964</b>	<b>682,964</b>
15,094	<b>Transport</b>	Mileage Allowance	13,168	12,750	11,800	11,800	11,800	11,800	11,800
443		Pool Car	241	300	200	200	200	200	200
3,577		Public Transport	2,513	1,640	2,140	2,140	2,140	2,140	2,140
<b>19,114</b>	<b>Transport Total</b>		<b>15,922</b>	<b>14,690</b>	<b>14,140</b>	<b>14,140</b>	<b>14,140</b>	<b>14,140</b>	<b>14,140</b>
2,019	<b>Benefit &amp; Transfer Payments</b>	Services	2,642	3,700	2,700	2,700	2,700	2,700	2,700
14		Contributions paid	20,273	0	0	0	0	0	0
0		Grants	2,100	2,000	2,000	2,000	2,000	2,000	2,000
<b>2,033</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>25,015</b>	<b>5,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>	<b>4,700</b>
<b>2,481,856</b>	<b>Grand Total</b>		<b>2,364,375</b>	<b>2,300,493</b>	<b>1,710,707</b>	<b>1,650,054</b>	<b>1,661,855</b>	<b>1,686,876</b>	<b>1,704,198</b>

3,165,142	<b>Gross Service Expenditure</b>	3,110,197	2,565,493	1,976,707	1,916,054	1,927,855	1,952,876	1,970,198
(683,286)	<b>Gross Service Income</b>	(745,822)	(265,000)	(266,000)	(266,000)	(266,000)	(266,000)	(266,000)
<b>2,481,856</b>	<b>Net Service Expenditure</b>	<b>2,364,375</b>	<b>2,300,493</b>	<b>1,710,707</b>	<b>1,650,054</b>	<b>1,661,855</b>	<b>1,686,876</b>	<b>1,704,198</b>

589,680	Democratic & Elections	725,704	733,932	776,150	775,525	778,934	788,826	790,802
462,728	Directors	509,414	468,855	499,847	504,735	509,672	518,561	527,578
1,429,448	Corporate Team	1,129,257	1,097,706	434,710	369,794	373,249	379,489	385,818
<b>2,481,856</b>	<b>Grand Total</b>	<b>2,364,375</b>	<b>2,300,493</b>	<b>1,710,707</b>	<b>1,650,054</b>	<b>1,661,855</b>	<b>1,686,876</b>	<b>1,704,198</b>

**Analysis of Budget Movements:-**

	<b>Directors &amp; Corporate Management Budget</b>				
	<b>2017/18</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	£	£	£	£	£
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>2,300,493</b>	<b>2,300,493</b>	<b>2,300,493</b>	<b>2,300,493</b>	<b>2,300,493</b>
Impact of Inflation on Pay, NI and Pensions	11,668	24,369	36,528	48,809	61,211
Savings identified during Line by Line review meetings	(36,000)	(36,000)	(36,000)	(36,000)	(36,000)
Previous ZBB savings identified	(102,000)	(152,000)	(152,000)	(152,000)	(152,000)
ZBB Savings Delayed (Comms Team)	17,000	0	0	0	0
Impact of Service Initiatives (Training/Recruitment Co-Ord)	30,366	30,366	30,366	30,366	30,366
Impact of Corporate Initiatives (Additional Cabinet Members)	16,788	16,788	16,788	16,788	16,788
Pension Rate Change	(4,806)	(4,854)	(4,902)	4,397	13,884
Payroll Adjustments	61,686	61,686	61,686	61,686	61,686
Other Budget Adjustments					
Consultants to Complete TUPE	5,000	0	0	0	0
Occupational Health Additional Costs - Sickness Policy	8,000	8,000	8,000	8,000	8,000
Savings on LGSS Contract to off-set Training/Rec Co-Ord	(30,054)	(30,054)	(30,054)	(30,054)	(30,054)
Compensation Review (Councillors) Cyclical 3 years	4,000	0	0	4,000	0
HR Review	55,000	55,000	55,000	55,000	55,000
HR to Head of Resources	(620,581)	(615,887)	(616,197)	(616,756)	(617,323)
Other Misc Adjustments	(5,853)	(7,853)	(7,853)	(7,853)	(7,853)
<b>Budget Awaiting Approval February 2017</b>	<b>1,710,707</b>	<b>1,650,054</b>	<b>1,661,855</b>	<b>1,686,876</b>	<b>1,704,198</b>

\* *Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.*

**Head of Resources (Corporate Budgets)**

Actuals 2015/16	Subjective Analysis : Controllable Only *		2016/17 Forecast	2016/17 Budget	2017/18 Budget	2018/19 Budget	2019/20 Budget	2020/21 Budget	2021/22 Budget
£			£	£	£	£	£	£	£
(226,414)	Income & Fees	Fees & charges	(1,233)	(10,000)	0	0	0	0	0
(42,639)		Government grants	0	0	0	0	0	0	0
(149,466)		Interest	(309,699)	(205,715)	(367,715)	(367,715)	(367,715)	(367,715)	(367,715)
21,489		Bad Debts Provision	35,000	35,000	35,000	35,000	35,000	35,000	35,000
<b>(397,030)</b>	<b>Income &amp; Fees Total</b>		<b>(275,932)</b>	<b>(180,715)</b>	<b>(332,715)</b>	<b>(332,715)</b>	<b>(332,715)</b>	<b>(332,715)</b>	<b>(332,715)</b>
891	Employees	National Insurance	1,846	0	0	0	0	0	0
1,136,000		Pension	1,508,672	1,510,000	1,584,000	1,584,000	1,584,000	1,599,840	1,615,838
0		Training	0	0	0	0	0	0	0
632,474		Severance Payments	223,682	207,000	207,000	207,000	207,000	207,000	207,000
161,505		Employee Insurance	173,054	167,764	172,907	187,016	205,717	226,289	248,918
<b>1,930,870</b>	<b>Employees Total</b>		<b>1,907,254</b>	<b>1,884,764</b>	<b>1,963,907</b>	<b>1,978,016</b>	<b>1,996,717</b>	<b>2,033,129</b>	<b>2,071,756</b>
55,633	Buildings	Premises Insurance	50,985	55,247	47,733	51,313	55,161	59,298	63,746
<b>55,633</b>	<b>Buildings Total</b>		<b>50,985</b>	<b>55,247</b>	<b>47,733</b>	<b>51,313</b>	<b>55,161</b>	<b>59,298</b>	<b>63,746</b>
652	Supplies & Services	Communication and computing	0	0	0	0	0	0	0
2,131,825		Services	2,214,008	2,412,100	2,680,600	2,944,600	3,059,600	3,025,600	2,968,600
32,547		Equipment, furniture & materials	0	437	0	0	0	0	0
0		Office expenses	38	0	0	0	0	0	0
137,017		Insurance - service related	44,524	78,947	41,628	43,227	44,941	46,844	48,893
<b>2,302,041</b>	<b>Supplies &amp; Services Total</b>		<b>2,258,570</b>	<b>2,491,484</b>	<b>2,722,228</b>	<b>2,987,827</b>	<b>3,104,541</b>	<b>3,072,444</b>	<b>3,017,493</b>
81,360	Transport	Vehicle Insurance	74,510	83,618	75,988	80,737	85,783	91,145	96,145
<b>81,360</b>	<b>Transport Total</b>		<b>74,510</b>	<b>83,618</b>	<b>75,988</b>	<b>80,737</b>	<b>85,783</b>	<b>91,145</b>	<b>96,145</b>
15,363	Benefit & Transfer Payment	Contributions paid	0	73,855	73,855	73,855	73,855	73,855	73,855
1,752		Irrecoverable V A T	1,700	1,700	0	0	0	0	0
388,393		Levies	391,291	389,356	391,016	392,467	392,467	392,467	392,467
<b>405,508</b>	<b>Benefit &amp; Transfer Payments Total</b>		<b>392,991</b>	<b>464,911</b>	<b>464,871</b>	<b>466,322</b>	<b>466,322</b>	<b>466,322</b>	<b>466,322</b>
<b>4,378,382</b>	<b>Grand Total</b>		<b>4,408,378</b>	<b>4,799,309</b>	<b>4,942,012</b>	<b>5,231,500</b>	<b>5,375,809</b>	<b>5,389,623</b>	<b>5,382,747</b>
4,775,412	Gross Service Expenditure		4,684,310	4,980,024	5,274,727	5,564,215	5,708,524	5,722,338	5,715,462
(397,030)	Gross Service Income		(275,932)	(180,715)	(332,715)	(332,715)	(332,715)	(332,715)	(332,715)
<b>4,378,382</b>	<b>Net Service Expenditure</b>		<b>4,408,378</b>	<b>4,799,309</b>	<b>4,942,012</b>	<b>5,231,500</b>	<b>5,375,809</b>	<b>5,389,623</b>	<b>5,382,747</b>
441,642	Audit & Risk Management		342,123	385,433	337,676	361,713	391,022	422,996	457,122
3,936,740	Corporate Finance		4,066,255	4,413,876	4,604,336	4,869,787	4,984,787	4,966,627	4,925,625
<b>4,378,382</b>	<b>Grand Total</b>		<b>4,408,378</b>	<b>4,799,309</b>	<b>4,942,012</b>	<b>5,231,500</b>	<b>5,375,809</b>	<b>5,389,623</b>	<b>5,382,747</b>

**Analysis of Budget Movements:-**

	Head of Resources Corporate Budgets				
	2017/18	2018/19	2019/20	2020/21	2021/22
	£	£	£	£	£
<b>Original Budget for 2016/17 Approved February 2016</b>	<b>4,799,309</b>	<b>4,799,309</b>	<b>4,799,309</b>	<b>4,799,309</b>	<b>4,799,309</b>
Impact of Inflation on Pay, NI and Pensions	0	0	0	15,100	30,351
Savings identified during Line by Line review meetings	(61,000)	(61,000)	(61,000)	(61,000)	(61,000)
Increase in Pension Lump Sum Amount	74,000	74,000	74,000	74,740	75,487
Other Budget Adjustments					
Changes to Insurance Premiums	9,243	33,280	62,589	94,563	128,689
Changes to IDB Levies	1,660	3,111	3,111	3,111	3,111
Impact of Capital Investment on MRP	290,999	554,999	669,999	635,999	578,999
CIS CCLA Investment Income	(162,000)	(162,000)	(162,000)	(162,000)	(162,000)
Consultants Budget transferred to Finance	(11,500)	(11,500)	(11,500)	(11,500)	(11,500)
Other minor Adjustments	1,300	1,300	1,300	1,300	1,300
<b>Budget Awaiting Approval February 2017</b>	<b>4,942,011</b>	<b>5,231,499</b>	<b>5,375,808</b>	<b>5,389,622</b>	<b>5,382,746</b>

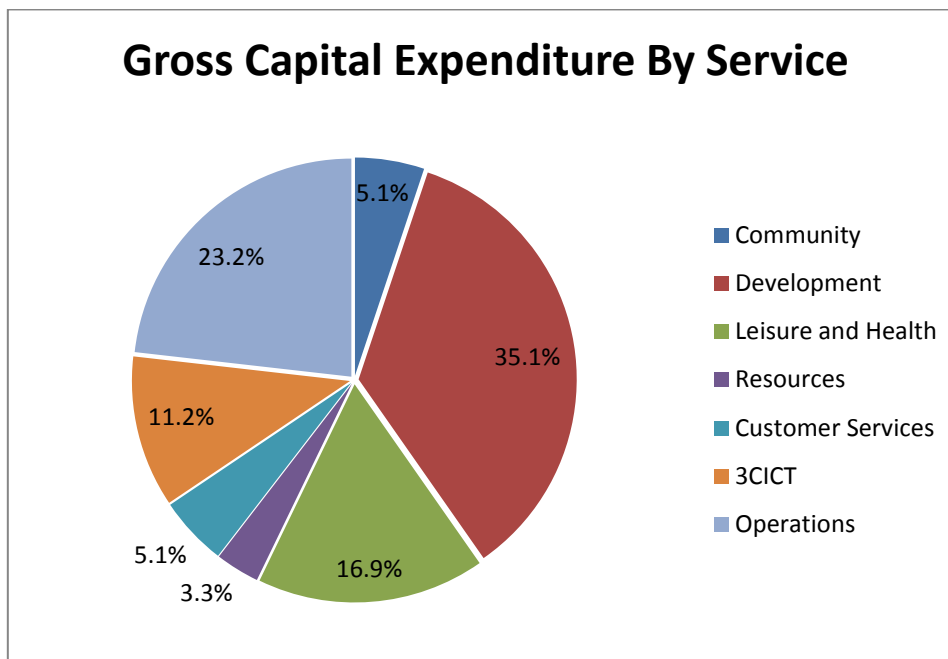
\* Controllable Budgets – Support Service costs (e.g. HR and Financial Services) are not included in the service budgets in the tables above. Therefore, the Controllable Budgets do not represent the total cost of a service.

## 3.0 CAPITAL

- 3.1 The detailed Draft Capital Programme for the period 2017/18 to 2021/22 is shown below in **Table 8** below, along with the sources of finance. The revenue implications of the individual capital proposals are built into the individual revenue budgets and the impact of the proposed programme on the Minimum Revenue Position (MRP) is **£3.8m**. This includes the MRP for the Commercial Investment Strategy (CIS). In addition there is an MRP increase in 2018/19 of £0.3m as a result of the funding of the 2017/18 Capital Programme.

Capital Programme	Forecast	Budget	Medium Term Financial Strategy			
	2016/17 £000s	2017/18 £000s	2018/19 £000s	2019/20 £000s	2020/21 £000s	2021/22 £000s
<b>Gross Expenditure</b>						
<b>Community</b>						
CCTV Camera Replacements		160				
CCTV Camera Replacements						
CCTV Camera Replacements						
CCTV Camera Replacements						
CCTV Camera Replacements - Rephase		30				
Huntingdon West Development	806					
Huntingdon West Development - Rephase						
CCTV Pathfinder House Resilience -Rephase		20				
CCTV Wi-Fi - Rephase		250				
Lone Worker Software - Rephase		20				
<b>Development</b>						
Alconbury Weald Remediation - Rephase		1,985				
Private Sector Housing Grants	30					
Disabled Facilities Grants	1,400	1,300	1,200	1,100	1,100	1,100
A14 Upgrade				200	200	200
Alconbury Weald Remediation						
<b>Leisure and Health</b>						
Pedals Scheme						
One Leisure Synthetic Pitch	390					
One Leisure St Ives Development						
One Leisure Improvements	206	109	281	317	317	317
One Leisure Improvements - Rephase		96				
Replacement Fitness Equipment	163					
One Leisure St Ives String Bowling System	48					
One Leisure Huntingdon Changing Facilities	92					
One Leisure Huntingdon Development	32					
One Leisure Huntingdon Development - Rephase		779				
One Leisure St Neots Pool		290				
One Leisure St Ives Burgess Hall		305				
<b>Resources</b>						
VAT Exempt Capital	71					
VAT Exempt Capital -Rephase		29				
Housing Association Loan	2,750					
Phoenix Industrial Unit Roof Replacement	40					
Phoenix Industrial Unit Roof Replacement -Rephase		157				
Octagon Improvements	30					
Cash Receipting System Upgrade	40					
Levellers Lane Industrial Unit Roof Replacement	22					
Levellers Lane Industrial Unit Roof Replacement - Rephase		56				
Clifton Road Industrial Unit Roof Replacement	21					
Clifton Road Industrial Unit Roof Replacement - Rephase		49				
Financial Management System Replacement	192					
FMS Archive Solution		14				
Capital Grant to Huntingdon Town Council	300					
Loan Facility to Huntingdon Town Council	800					
Investment in Trading Company	100					
<b>Customer Services</b>						
Business Systems						
CRM System Upgrade						
E-forms	31					
Printing Equipment		176				
Pathfinder House Reception DWP		303				

<b>3C ICT</b>						
Flexible Working - 3CSS	20	50	50			
Telephones - 3CSS	165					
Virtual Server - 3CSS	395					
ICT Transformation		1,000				
<b>Operations</b>						
Building Efficiencies (Salix)	38	28				
Environment Strategy Funding (Loves Farm Community Building)						
Wheeled Bins	216	231	280	236	238	254
Vehicle Fleet Replacement	1,960	972	1,112	1,428	722	1,064
Vehicle Fleet Replacement - Rephase		174				
In-Cab Technology - Rephase	0	75				
Play Equipment	20	24	25	25	53	30
Retro-Fitting Buildings	568	311				
Bridge Place Car Park Godmanchester	100	218				
Car Park Resurfacing			197	178	97	80
Operations Back Office		135				
Doorstep Greens and Neighbourhood Gardens	22					
Civic Suite Audio Equipment	108					
Play Area Fencing						
<b>Total Gross Expenditure</b>	<b>11,176</b>	<b>9,346</b>	<b>3,145</b>	<b>3,484</b>	<b>2,727</b>	<b>3,045</b>
<b>Financing</b>						
<b>Grants and Contributions</b>						
DFGs	(1,018)	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
Pathfinder House Reception		(278)				
Wheeled Bins	(70)	(89)	(145)	(92)	(93)	(101)
Synthetic Pitch	(274)					
Loves Farm Community Centre	(39)					
<b>Total Grants and Contributions</b>	<b>(1,401)</b>	<b>(1,367)</b>	<b>(1,145)</b>	<b>(1,092)</b>	<b>(1,093)</b>	<b>(1,101)</b>
<b>Use of Capital Reserves</b>						
Alconbury Remediation Works Reserve		(1,985)				
Community Infrastructure Levy Reserve	(766)					
<b>Total Capital Reserves</b>	<b>(766)</b>	<b>(1,985)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Receipts</b>						
Asset Sales	(97)					
Loan Repayments	(155)	(320)	(320)	(320)	(320)	(320)
Housing Clawback Receipts	(600)	(500)	(500)	(500)	(500)	(500)
<b>Total Capital Receipts</b>	<b>(852)</b>	<b>(820)</b>	<b>(820)</b>	<b>(820)</b>	<b>(820)</b>	<b>(820)</b>
<b>Use of Earmarked Reserves</b>						
Financial Management System Replacement	(192)					
Capital Grant to Huntingdon Town Council	(300)					
Investment in Trading Company	(100)					
ICT Transformation		(1,000)				
FMS Archive		(14)				
<b>To Earmarked Reserves</b>	<b>(592)</b>	<b>(1,014)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Net to be funded by borrowing (Internal)</b>	<b>7,565</b>	<b>4,160</b>	<b>1,180</b>	<b>1,572</b>	<b>814</b>	<b>1,124</b>



## 4.0 TREASURY MANAGEMENT

4.1 The following gives a high level commentary on the Treasury Management activity that the Council is expecting to undertake during 2017/18.

- **Short Term Borrowing**

During any year the Council will undertake short term borrowing and lending to maintain effective daily cash flow balances. For the forthcoming year, it is estimated that the net cost of short-term borrowing will be (£14k); this is based on an estimated daily cash flow balance of £14.0m. The cost of borrowing is based on an estimated interest rate of 0.75%.

- **Long Term Borrowing**

The Treasury Management Strategy permits the Council to borrow for the long-term to maintain effective working capital balances and to support back-to-back lending to external organisations. At the end of 2016/17, it is forecast that the total balances in respect of long-term borrowing will be £15.8m. The estimated net cost of long term borrowing in 2017-18 is £398k.

4.2 During 2017/18 further long-term borrowing will occur to finance the Commercial Investment Strategy. Borrowing of £30m is estimated, with an estimated cost of £948k in 2016/17 this is based on repayments for an annuity type loan and as a result will vary each year.

## 5.0 Capital Financing Requirement (CFR)

5.1 The following tables demonstrate over the period of the MTFs, the Council's capital commitments and plans against its underlying need to borrow. The 3 tables below show the Council's total CFR, the Council's mainstream spending and the Capital Investment Strategy (CIS).

Capital Financing Requirement - Total	Forecast	Budget	Medium Term Financial Strategy			
	2016/17 £000s	2017/18 £000s	2018/19 £000s	2019/20 £000s	2020/21 £000s	2021/22 £000s
Opening Capital Financing Requirement	35,391	41,502	70,153	67,247	64,619	61,266
Closing Capital Financing Requirement	41,502	70,153	67,247	64,619	61,266	58,280
Increase/(Decrease) in Underlying Need to Borrow	6,111	28,651	(2,906)	(2,629)	(3,353)	(2,986)



Capital Financing Requirement - Capital Programme (Non-CIS)	Forecast 2016/17 £000s	Budget 2017/18 £000s	Medium Term Financial Strategy			
			2018/19 £000s	2019/20 £000s	2020/21 £000s	2021/22 £000s
<b>Opening Capital Financing Requirement</b>	<b>35,391</b>	<b>41,502</b>	<b>43,736</b>	<b>42,726</b>	<b>41,994</b>	<b>40,537</b>
<b>Capital Investment</b>						
Property, Plant and Equipment	4,229	4,505	1,895	2,184	1,427	1,745
Investment Properties	83	262	0	0	0	0
Intangible Assets	678	1,294	50	0	0	0
Revenue Expenditure Funded From Capital Under Statute	2,536	3,285	1,200	1,300	1,300	1,300
Repayable Advances	3,650	0	0	0	0	0
<b>Additional Requirement</b>	<b>11,176</b>	<b>9,346</b>	<b>3,145</b>	<b>3,484</b>	<b>2,727</b>	<b>3,045</b>
<b>Sources of Finance</b>						
Capital Receipts	(852)	(820)	(820)	(820)	(820)	(820)
Capital Grants and Contributions	(1,401)	(1,367)	(1,145)	(1,092)	(1,093)	(1,101)
Use of Capital Grants Unapplied	(766)	(1,985)	0	0	0	0
Direct Revenue Financing	(592)	(1,014)	0	0	0	0
Minimum Revenue Provision	(1,454)	(1,926)	(2,190)	(2,305)	(2,271)	(2,214)
	(5,065)	(7,112)	(4,155)	(4,217)	(4,184)	(4,135)
<b>Closing Capital Financing Requirement</b>	<b>41,502</b>	<b>43,736</b>	<b>42,726</b>	<b>41,994</b>	<b>40,537</b>	<b>39,447</b>
<b>Increase/(Decrease) in Underlying Need to Borrow</b>	<b>6,111</b>	<b>2,234</b>	<b>(1,010)</b>	<b>(733)</b>	<b>(1,457)</b>	<b>(1,090)</b>

Capital Financing Requirement - Commercial Investment Strategy	Forecast 2016/17 £000s	Budget 2017/18 £000s	Medium Term Financial Strategy			
			2018/19 £000s	2019/20 £000s	2020/21 £000s	2021/22 £000s
<b>Opening Capital Financing Requirement</b>	0	0	26,417	24,521	22,625	20,729
<b>Capital Investment</b>						
Property Shares	0	1,500	0	0	0	0
Direct Assets (Local Area)	0	15,000	0	0	0	0
Direct Assets (Regional Cities)	9,203	15,000	0	0	0	0
<b>Additional Requirement</b>	<b>9,203</b>	<b>31,500</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sources of Finance</b>						
Capital Investment Earmarked Reserve	(9,203)	(3,187)	0	0	0	0
Minimum Revenue Provision	0	(1,896)	(1,896)	(1,896)	(1,896)	(1,896)
	(9,203)	(5,083)	(1,896)	(1,896)	(1,896)	(1,896)
<b>Closing Capital Financing Requirement</b>	<b>0</b>	<b>26,417</b>	<b>24,521</b>	<b>22,625</b>	<b>20,729</b>	<b>18,833</b>
<b>Increase/(Decrease) in Underlying Need to Borrow</b>	<b>0</b>	<b>26,417</b>	<b>(1,896)</b>	<b>(1,896)</b>	<b>(1,896)</b>	<b>(1,896)</b>

## 6.0 Formal 2017/18 Council Tax Resolutions

6.1 The formal 2017/18 Council Tax resolutions to be agreed by Council are shown below.

- a) That the Council note the Council Tax Base for the whole Council area and individual Towns and Parishes (para 6.2) as approved by Cabinet on the 22 December 2016 (and subsequent publication as a key decision).  
**The tax base (T) which is the amount anticipated from a District Council Tax of £1 is** **£60,111**
- b) That the following amounts calculated by the Council for 2017/18 in accordance with the requirements of the Local Government Finance Act 1992 as amended by the Localism Act 2011 (the Act), the Local Government Finance Act 2012 and associated regulations :-
- (i) the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act **£83,864,136**  
**Gross revenue expenditure including benefits, Town/Parish Precepts**
- (ii) the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) (a) to (d) of the Act **£69,967,795**  
**Revenue income including reimbursement of benefits, specific and general grants, use of reserves and any transfers from the collection fund.**
- (iii) the amount by which the aggregate at (i) above exceeds the aggregate at (ii) above in accordance with Section 31A (4) of the Act **£ 13,896,341**  
**This is the "Council Tax Requirement" including Parish/Town Precepts (item i minus item ii). It is the cash sum to be funded from District, Town and Parish Council Taxes.**
- (iv) the Council Tax requirement for 2017/18 divided by the tax base (T) in accordance with Section 31B (1) of the Act **£231.18**  
**District plus average Town/Parish Council Tax (item iii divided by District taxbase)**
- (v) the aggregate of all "Special Items" referred to in Section 34(1) of the Act. **£5,730,673**  
**The total value of Parish/Town precepts included in i and iii above.**
- (vi) the Basic Amount of Council Tax for 2017/18 being item iv less item v divided by the tax base (T) in accordance with Section 34 (2) of the Act. **£135.84**  
**The District Council's Band D Tax for 2017/18**

- (vii) the basic amounts of Council Tax for 2017/18 for those parts of the District to which one or more special items (Parish/Town precepts) relate in accordance with Section 34 (3) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount in column "band D" set out in Table 1 attached.
  - (viii) the amounts to be taken into account for 2017/18 in respect of categories of dwellings listed in particular valuation bands in accordance with Section 36 (1) of the Act are shown by adding the Huntingdonshire District Council amount to the appropriate Parish Council amount for each of the valuation bands in the columns "bands A to H" set out in Table 1 attached.
- (c) That the amounts of precept issued to the Council by Cambridgeshire County Council, Cambridgeshire Police Authority, Cambridgeshire & Peterborough Fire Authority and for each Parish Council for each of the categories of dwellings listed in different valuation bands in accordance with Section 40 of the Act shown in para 6.3 attached be noted.
  - (d) That, having regard to the calculations above, the Council, in accordance with Section 30 (2) of the Act, hereby sets the figures shown in para 6.4 as the amounts of Council Tax for 2017/18 for each of the categories of dwelling shown. ***This is the total Council Tax to be collected, incorporating the requirements of all of the relevant bodies, for each town or parish area.***
  - (e) The Council notes that, in accordance with Section 52ZB of the Local Government Finance Act 1992, the basic amount of its Council Tax for 2017/18 is not excessive. ***The basic amount at b(vi) above is not excessive as defined by the Government.***

## 6.2 Tax Base 2017/18

Based on the information contained within this report, it is recommended that pursuant to the Local Taxation Manager's report and in accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012, the amounts calculated by the Huntingdonshire District Council as their (net) tax base for the whole District for the year 2017/18 be 60,111 and shall be as listed below for each Town or Parish of the District:

Abbotsley	252
Abbots Ripton	133
Alconbury	562
Alconbury Weston	285
Alwalton	119
Barham & Woolley	28
Bluntisham	738
Brampton	1,830
Brington & Molesworth	162
Broughton	90
Buckden (incorporating Diddington)	1,168
Buckworth	50
Bury	615
Bythorn & Keyston	144
Catworth	153
Chesterton	58
Colne	355
Conington	66
Covington	45
Denton & Caldecote	27
Earith	587
Easton	76
Ellington	238
Elton	288
Farcet	524
Fenstanton	1,161
Folksworth & Washingley	353
Glatton	132
Godmanchester	2,421
Grafham	237
Great & Little Gidding	122
Great Gransden	451
Great Paxton	365
Great Staughton	324
Haddon	25
Hail Weston	249
Hamerton & Steeple Gidding	48
Hemingford Abbots	335
Hemingford Grey	1,278
Hilton	453
Holme	225
Holywell-cum-Needingworth	972
Houghton & Wyton	792
Huntingdon	7,335
Kimbolton & Stonely	590
Kings Ripton	81
Leighton Bromswold	81
Little Paxton	1,555
Morborne	10

Offord Cluny & Offord D'Arcy	502
Old Hurst	99
Old Weston	90
Perry	261
Pidley-cum-Fenton	162
Ramsey	2,785
St Ives	5,859
St Neots	10,908
Sawtry	1,809
Sibson-cum-Stibbington	224
Somersham	1,357
Southoe & Midloe	152
Spaldwick	245
Stilton	773
Stow Longa	67
The Stukeleys	442
Tilbrook	120
Toseland	39
Upton & Coppingford	82
Upwood & The Raveleys	422
Warboys	1,368
Waresley-cum-Tetworth	144
Water Newton	45
Winwick	42
Wistow	220
Woodhurst	157
Woodwalton	81
Wyton-on-the-Hill	418
Yaxley	2,898
Yelling	<u>152</u>
	<b><u>60,111</u></b>

**6.3 2017/18 Council Tax by Property Band for each Precepting Authority and the Billing Authority**

***This table will be completed after the Council's Full Council meeting scheduled for the 22nd February when the Council receives the precepts from Cambridgeshire County Council, Fire and Police Authorities.***

**6.4 Total 2017/18 Council Tax by Property Band for each Precepting Authority and the Billing Authority**

***This table will be completed after the Council's Full Council meeting scheduled for the 22<sup>nd</sup> February when the Council receives the precepts from Cambridgeshire County Council, Fire and Police Authorities.***



## 7.0 Fees and Charges

- 7.1 The Fees and Charges that will be applicable from April 2017 to March 2018 have been included in **Annex A**. These fees and charges are correct at the time of reporting but there may be changes throughout the year that will be agreed by the Portfolio Holder and the S151 Officer.

## 8.0 Robustness of the 2017/18 Budget and Medium Term Financial Strategy

- 8.1 The Local Government Act 2003 requires me, as the Council's Responsible Financial Officer, to report on the robustness of the 2017/18 budget and the adequacy of reserves to assist you in making your decisions on the Budget and the level of Council Tax. Further, this is an opportunity for me to provide some commentary in respect of the period covered by the Medium Term Financial Strategy (MTFS).

### 8.2 Robustness and Budget Setting

- 8.2.1 At the time of writing, the most recent Financial Performance Management Report (December 2016) was forecasting an underspend of £0.7k in respect of service expenditure. In addition, there is additional income in respect of green industry business rates of £1m. As in previous years, this positive financial position reflects the Council's success in performing well against its budget. It clearly demonstrates that managers have been, and continue to be, prudent in the delivery of their services and that the Council has "cost" firmly under control.

- 8.2.2 As in previous years, the Council has reviewed its service expenditure; however, this time around it has undertaken a line-by-line review to identify service savings of £700k. This process was led by the Interim Corporate Director (Services) along with the Head of Resources (S151 officer) and the respective Heads of Service.

- 8.2.3 In addition to the line-by-line review, the Council:

- reviewed the savings previously identified by the Zero Based Budgeting programme, which has identified £400k in savings that are unlikely to be achieved,
- introduced a growth programme that includes developments in Human Resources (Apprenticeship Scheme), Economic Development, Tree Wardens, Waste Management round restructure, Business Rates for HDC properties and changes in Minimum Revenue Provision.
- submitted and had approved by the Department of Communities Local Government a 4-year efficiency plan that has given the Council some assurance in future government funding,
- is about to commence a Transformation programme (#Permissions) that will include Lean reviews of all services, further developments in income generation and commercialisation. The latter including a new service delivery model via a wholly owned company and further expansion of the Commercial Investment Strategy, and
- has now chosen to increase Council Tax by 2%.

## 8.3 Challenges facing the Council

8.3.1 The challenges that the Council faces are similar to those being faced by many Councils across the local government community. The principal challenges that the Council is tackling are illustrated below:

### **Public Sector Austerity – Cuts in grant funding**

8.3.2 The public sector has as a whole faced the most significant austerity programme in a generation and as a consequence of the government's ring-fencing of some government departments/services (i.e. NHS, Overseas Aid etc.); this has meant that local government has met a significant share of the austerity programme. As previously discussed, the Council has taken proactive action to effectively manage the financial consequences of austerity and its impact.

8.3.3 Following the 2017/18 provisional settlement announced in December 2016, **Table A** clearly shows that the grant funding streams for the Councils MTFs for 2017/18 and for the period up to 2021/22 has moved when compared to the preceding year. For:

- 2017/18 the total grant included in last year's MTFs was £10.2m; following the provisional settlement this has now increased to £10.5m; an increase of £300k (3.2%).
- 2018/19 the total grant in last year's MTFs was £8.4m, this has now increased to £10.4m; this reflects an increase of £1.7m in the estimate for Business Rate Growth (including recognition of green industry business rates); however, it should be noted that the Council has taken a more pessimistic position than the government for its business growth estimates. In addition there is a slightly higher forecast for New Homes Bonus.
- 2019/20 onwards the Councils net grant position is relatively flat, however, it is considerably more than the previous year's estimates. This is because the Council is now showing the full receipt of New Homes Bonus but in the funding statement shown in 1.3.1 this grant is removed in its entirety and transferred to the Commercial Estates Earmarked Reserve.

<b>Table A Comparison of Grant Assumptions: 2016/17 Budget &amp; 2017/18 Budget and MTFS (2018/19 to 2021/22)</b>						
	<b>2016/17 £'000</b>	<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>	<b>2020/21 £'000</b>	<b>2021/22 £'000</b>
<b>2016/17 Budget &amp; MTFS</b>						
NDR+S31	5,208	5,250	5,292	5,335	5,378	
RSG	2,110	1,180	604	(42)	0	
NHB	4,965	3,724	2,483	1,241	0	
<b>Total</b>	<b>12,283</b>	<b>10,154</b>	<b>8,379</b>	<b>6,534</b>	<b>5,378</b>	
<b>2017/18 Budget &amp; MTFS</b>						
NDR+S31	5,208	5,640	6,979	7,077	7,176	7,278
RSG	2,110	1,182	604	0	0	0
NHB	4,965	3,656	2,787	2,674	2,674	2,674
<b>Total</b>	<b>12,283</b>	<b>10,477</b>	<b>10,370</b>	<b>9,751</b>	<b>9,850</b>	<b>9,952</b>
<b>Variance between Grant Assumptions</b>						
NDR	0	390	1,687	1,742	1,798	
RSG	0	2	0	42	0	
NHB	0	(68)	304	1,433	2,674	
<b>Total</b>	<b>0</b>	<b>323</b>	<b>1,991</b>	<b>3,217</b>	<b>4,472</b>	
	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>	<b>%</b>	
NDR	0.0	7.4	31.9	32.6	33.4	
RSG	0.0	0.2	0.0	-100.0	0.0	
NHB	0.0	-1.8	12.2	115.5	100.0	
<b>Total</b>	<b>0.0</b>	<b>3.2</b>	<b>23.8</b>	<b>49.2</b>	<b>83.2</b>	

## Programme of Service Review

8.3.4 It is probably fair to say that all Councils are undertaking some form of service review and seeking to ensure that services are provided with affordability and value for money at their core. As mentioned earlier, the Council has undertaken a line-by-line review of its budget, reviewed the Zero Based Budgeting programme and is about to undertake a comprehensive Transformation Programme (#Permissions).

## 8.4 Governance

8.4.1 Noted within the 2015/16 Annual Governance Statement both the Executive Leader and the Managing Director consider that they are:

“generally satisfied with the effectiveness of corporate governance arrangements and the internal control environment, as part of continuing efforts to improve governance arrangements the following issues have been identified for improvement:

- The need to improve debt management.
- The continued development of effective governance and reporting arrangements for shared services.”

8.4.2 In May 2016, the Council’s Internal Audit and Risk Manager reported to the Corporate Governance Committee that the assurance given for the year to 31 March 2016 was:

“.....the Council’s internal control environment and systems of internal control as at 31 March 2016 provide, with the exception of IT systems (no work has been completed during 2015/16) adequate assurance over key business processes and financial systems”.

8.4.3 Further developments in governance over the past year include the:

- approval of a new Constitution,
- maturing of governance boards in that they are now providing strategic challenge to various aspects of service delivery,
- implementation of a clear golden thread that links the corporate plan to service plans to staff performance reviews, and the
- monthly reporting of budgets to all members and Senior Management.

## 8.5 Risks

8.5.1 Because of the nature of the macro and micro environment that the wider local government family and the Council operates within, there are a whole host of risks that the Council faces on a day-to-day basis. In such an environment, budget setting is not a science but more a guide on how financial resources will be allocated to services over the forthcoming year and an indication into the medium term. There will always be items that emerge after the budget has been approved and these can range from a programme under or over achieving or an unexpected event occurring. Where an event occurs that will potentially have a negative financial impact on the Council, the first call for funding will be from compensating savings from elsewhere within the Council's budget (service first, wider Council thereafter). If this is not possible, service reductions will then be considered and finally the use of General Fund reserves. However, one development over the past year has been the introduction of a Budget Surplus Earmarked Reserve. The aim of this reserve is to "mop-up" service underspends that would cause the General Fund to be higher than the 15% minimum threshold. This means that over the medium term the Council has funds to invest in either service development or to meet future budget shortfalls without impacting on the Council's General Fund.

8.5.2 It is therefore essential that relevant risks are identified and appropriate sensitivity analysis applied to determine the impact on the Council. The most significant potential risks to the budget are:

- underachievement of savings.
- higher inflation.
- further reductions in income (mainly from fees and charges).
- non-achievement of savings; including Shared Services.
- failure of a borrower.
- an emergency.
- increased demand on services (e.g. benefits and homelessness).
- level of retained business rates.

8.5.3 Taking each of the above in turn:

- **Underachievement of savings**  
The savings included within the budget total £700k. These savings cover a broad range of services; however as ever with savings they are dependent on market, management and political conditions prevailing at the time. It is therefore prudent to assume that some of these savings may not be achieved; a fair assumption is a 30% underachievement which equates to £209k.

- **Higher Inflation**

With regard to:

- **Pay**  
The budget for 2017/18 includes an “across the board” pay increase of 1%. Taking into account employer oncosts (national insurance and pension), this equates to a total cost of £24.0m; a further 1% for sensitivity equates to £240k.
- **On-Boarding of Variable Hours Staff**  
A fundamental review of variable hours Council staff is to be undertaken to determine if they should be fully contracted staff. Some staff may elect to remain on zero-hours contracts whereas others may wish to be formally contracted. At this time this is not built into the budget as the amount to be included is not known; however, for sensitivity purposes the total estimated cost of all staff reverting to a contracted hours contract is modelled, this would be £300k.
- **Business Rates (those payable by HDC)**  
The budget for 2017/18 includes a Business Rates budget of £1.1m. Considering the changing occupancy of the Councils property due to external partners leasing its premises, there is the possibility that there could be rating implications for different parts of the Councils buildings. However, a marginal 5% change has been anticipated which has a sensitivity impact of £57k.
- **General Inflation**  
No general inflation has been included in the 2017/18 budget except where there are contractual price increases; although for the Council this is minimal as most services are “contracted in”.
- **Borrowing**  
The budget for 2017/18 assuming a borrowing cost of £590k based on a rate of 3.4%. If this rate increased by 1% the cost of borrow would increase by £174k to £764k, for sensitivity purposes a 50% impact is modelled which equates to £87k.

- **Reduced income: Fees and Charges**

Total fees and charges are £16.7m, therefore, for sensitivity analysis a 1% loss of income from fees and charges would amount to £167k. The largest income streams that are susceptible to variation include:

- Car Parks, £2.5m
- Leisure Centres, £7.3m
- Property, £5.0m
- Planning Fees, £1.5m

- **Reduced income: Commercial Investment Income (CIS)**

Total forecast CIS income is £5.2m; for sensitivity analysis purposes if there was a 20% loss of income from rental income this would equate to £1m.

- **Reduced income: New Homes Bonus**

During 2016/17 the Government has consulted on changes to New Homes Bonus (NHB). The government's decision has been to reduce the number of legacy years for NHB from 6 to 4 and to include a 0.4% deadweight factor above which only growth will be paid. For 2017/18 the Council's NHB is £3.7m, but this is expected to fall to £2.7m from 2019/20; fortunately by this time the Council will not be reliant on government grant as it will have modelled out from its core funding all government funding. However, for sensitivity purposes the Council's is including a 10% reduction in NHB, reflecting £366k.

- **Government Grant: Non Domestic Rates**

Since the localisation of Non Domestic Rates in April 2013 it has become increasingly clear that the levels that the authority will be able to retain are more and more difficult to forecast. Whilst there are some opportunities for estimating i.e. development of new buildings, it is very difficult to judge when development will commence on allocated land even if planning permission has been granted.

When the 2017/18 provisional settlement was received, it has been determined that the government's assessment of growth for the District was somewhat optimistic when compared to actual growth in previous year; consequently the Council has taken a more prudent line and only increased NDR by 2% per annum.

However, since NDR was "localised" in 2013, Councils have immediately felt the direct impact of any NDR appeal made against the valuation set by the Valuation Office Agency. These appeals sometimes take years to finalise and are often backdated for a number of years, which drastically adds to the volatility of the NDR budget setting process. Further, other NDR variations can result from a property being burnt down or demolished.

However, by setting the NDR income at the government's baseline, the direct revenue impact is limited by the existence of a safety net which limits our loss. However, as a consequence of previous years Collection Fund returns, there is a forecast surplus in 2017/18 but because of the inherent volatility in the NDR process a sensitivity assessment of 35% has been given, reflecting £537k.

- **Failure of a Borrower**

The maximum permitted with one counterparty is £8.0m, but this is only possible where £3.0m of the sum is held in a liquidity account (a liquidity account allows recovery of investments on the same working day, which, therefore substantially reduces exposure to risk). Consequently the main "borrowing" risk rests around the £5.0m which is either lent on a short or long term basis.

In most cases the £5.0m limit is restricted to bodies with a credit rating of F1+ or Building Societies with more than £2 billion in assets. The impact of a "failure of borrower" will be the loss of revenue cash flow and the potential costs involved of "making good" the lost investment. There are however, good governance arrangements around the Council's Treasury activity and therefore the likelihood of loss is minimal, this has not been included in the sensitivity analysis.

- **Emergency**

Certain types of eventuality are mitigated in other ways. Many significant risks are insured against, so losses are limited to the excesses payable. The Government's Bellwin Scheme meets a large proportion, over a threshold, of the costs of any significant peacetime emergencies (e.g. severe flooding). The Council does reside within a flood risk area and there have been occasions where the Council has been required to meet the cost of local flooding incidents; however, such costs have been met from within current resources. With the reduction in budgets it is anticipated that such ad-hoc spend will not be able to be as easily accommodated so it would be prudent to include an element within any sensitivity to meet this cost. The Code of Financial Management permits the Managing Director or the Responsible Financial Officer to incur "emergency spend" of up to £350k, with retrospective reporting to Cabinet. The £350k is included as a block amount within the sensitivity analysis.

- **Increased demands on services**

The services most susceptible to increased demand that would have a significant revenue impact are homelessness and Council Tax Support.

With regard to homelessness, the budget for 2017/18 is £722k and for Council Tax Support is £6.8m; if there was a 10% increase in demand for each this would require an additional £800k (£72k and £685k respectively).

- **Council Tax**

This is the first time in a number of years the Council has chosen to increase Council Tax; this is a prudent step as it helps to maintain the financial foundation of the Council and awards it opportunities for future investment. The Council has chosen to increase by 2% (£2.66); it could have chosen to have increased by up to £5 however, the Council chose to increase in a way that was affordable to its residents. An increase of 2% represents around £160k, as this is a marginal increase at this time no further sensitivity has been undertaken.

### **Sensitivity for 2017/18 Budget**

8.5.4 Considering the risks noted above and the stated budget assumptions, the accumulated total cash risk is £4.1m. However, it is highly unlikely that all these risks will occur at the same time, so it is fair to apply "sensitivity" to each risk and then model the likelihood of occurrence. **Table B** shows this detailed analysis and in summary the additional pressure within 2017/18, based on the likelihood of occurrence, is as follows:

- Pessimistic view, additional pressure of: £1.7m
- Middle-View, additional pressure of: £1.4m
- Optimistic View, additional pressure of: £1.0m

Table B		Sensitivity of Risks to 2017/18 Budget & Funding Options									
Risk		Costs Included in 2017/18 budget  £'000	New rate	Sensitivity Impact		Likelihood of Occurrence					
				+/-	Cost £'000	Pessimistic		Middle-Way		Optimistic	
						Factor	£'000	Factor	£'000	Factor	£'000
Underachievement of Savings		695	Savings not achieved	30%	209	0.7	146	0.2	42	0.1	21
Inflation	Pay	23,999	Pay increase from 1% to 2%	1%	240	0.6	144	0.3	72	0.1	24
	On-Boarding of Variable Staff	300	Estimated cost of zero-hours staff moving to contracted hours	100%	300	0.6	180	0.2	60	0.2	60
	Business rates (HDC payable)	1,135	Business Rates vary due to change in liability etc	5%	57	0.2	11	0.3	17	0.5	29
Investment/Borrowing Costs		174	Difference between Borrowing increased from 3.4% to 4.4%	50%	87	0.2	17	0.5	44	0.3	26
	Fees & Charges	(16,716)	Reduction in income.	1%	167	0.3	50	0.4	67	0.3	50
Reduced Income	CIS Income	(5,201)	Reduction in income.	20%	1,040	0.3	312	0.4	416	0.3	312
	New Homes Bonus	(3,656)	Reduction in NHB following change to "needs" system and consequential redistribution.	10%	366	0.3	110	0.4	146	0.3	110
Government Grant	Non-Domestic Rates	(1,534)	Collection Fund Surplus not as significant as forecast.	35%	537	0.6	322	0.3	161	0.1	54
Emergency		350	Immediate use of funds in the event of a local emergency	100%	350	0.2	70	0.5	175	0.3	105
Increased Demand of Services	Homelessness	722	Increase in demand	10%	72	0.4	29	0.5	36	0.1	7
	ICT	1,721	Under achievement of savings	7%	120	0.8	96	0.1	12	0.1	12
	Council Tax Support	6,846	Increase in demand	10%	685	0.4	274	0.3	206	0.3	206
<b>Total Sensitivity</b>					<b>4,230</b>	<b>1,761</b>		<b>1,454</b>		<b>1,016</b>	
Estimated Reserves at 31 March 2017 (as per September 2016 Dashboard)						2,568		2,568		2,568	
Forecast Transfer to Budget Surplus Reserve (as per September 2016 Dashboard)						3,425		3,425		3,425	
<b>Estimated Reserves at 31 March 2017 following Sensitivity</b>						<b>5,993</b>		<b>5,993</b>		<b>5,993</b>	
<b>Conclusion of Sensitivity</b>											
- Do Reserves remain positive						Yes		Yes		Yes	
- Do Reserves remain above Minimum Level of Reserves (15% of Net Expenditure)						Yes		Yes		Yes	
- Reduction in Reserves						68.6%		56.6%		39.6%	

## 8.6 Revenue Reserves

### Reserves for 2017/18 and the MTFs Period (2018/19 to 2021/22)

- 8.6.1 There is no statutory minimum level of reserves; however, Cabinet in December 2015 confirmed there should be a minimum level of General Fund reserves set at 15% of the Net Revenue Budget of the Council.
- 8.6.2 As shown in paragraph 1.3.1 the Council now operates a Budget Surplus Reserve. The aim of this reserve is to “mop-up” any budget surplus’ or deficits to ensure that the Council can maintain its core contingency reserve, the General Fund. In addition, the Budget Surplus Reserve will also allow the Council future options to invest in further service improvement and development or to invest in commercial related activity.
- 8.6.3 However, for the purposes of sensitivity and assuring the adequacy of reserves, it is essential that both the General Fund and the Budget Surplus Reserve are both taken into account. As shown in **Table C** below, for the entire period of the MTFs (2017/18 to 2021/22) when reserve balances are adjusted for the aforementioned “sensitivity analysis”, the minimum level of reserves for each year is not breached.



Table C	Impact of 2016/17 Sensitivity of Risks on the MTF5 General Fund Reserves Profile														
	2017/18 £'000			2018/19 £'000			2019/20 £'000			2020/21 £'000			2021/22 £'000		
General Fund Reserve c/f	2,582			2,521			2,547			2,605			2,661		
Budget Surplus Reserve c/f (as per 2017/18 Proposed Budget)	6,443			8,430			7,098			5,708			4,288		
Minimum Level of Reserves (*)	9,025			10,951			9,645			8,313			6,949		
	2,582			2,521			2,547			2,605			2,661		
	Pessimistic	Middle-Way	Optimistic	Pessimistic	Middle-Way	Optimistic	Pessimistic	Middle-Way	Optimistic	Pessimistic	Middle-Way	Optimistic	Pessimistic	Middle-Way	Optimistic
Reduction in Reserves (in year)	1,761	1,454	1,016	1,761	1,454	1,016	1,761	1,454	1,016	1,761	1,454	1,016	1,761	1,454	1,016
Estimated Reserves c/f	7,264	7,571	8,009	9,190	9,497	9,935	7,884	8,191	8,629	6,552	6,859	7,297	5,188	5,495	5,933
- Do Reserves remain above Minimum Level of Reserves	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

\* = The minimum level of reserves is 15% of Net "budgeted" Expenditure

8.6.4 Consequently, it is fair to say that:

- i. if the situation arose, with the use of reserves the Council should be able to absorb considerable additional financial risk. It should be noted however, as mentioned earlier, it is unlikely that all these risks would occur all at the same time.
- ii. the Council is self-sufficient over the medium-term. The Council has a surplus budget for 2017/18 and 2018/19 and is making the prudent decision to “bank” early year budget surpluses into the Budget Surplus Reserve to enable it to meet subsequent year funding gaps; whilst being able to maintain its general reserve at 15% of net expenditure over the MTFS period.

8.6.5 However, to remove reliance on the use of reserves the Council will be required to find further savings or generate additional income equivalent to 7% of its net expenditure – as summarised in **Table D** below and shown on the “Plan on a Page” at **Appendix 2**.

<b>Table D</b>	<b>2018/19</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
<b>Plan on a Page - Approved MTFS 2018/19 - 2021/22</b>				
<b>Approved MTFS Net Expenditure</b>	<b>16,810</b>	<b>16,977</b>	<b>17,365</b>	<b>17,737</b>
Plan on a Page - new savings required from MTFS	<b>1,927</b>	<b>(1,307)</b>	<b>(1,333)</b>	<b>(1,364)</b>
Plan on a Page - % savings required from MTFS	<b>11%</b>	<b>-8%</b>	<b>-8%</b>	<b>-8%</b>
<b>Budget Requirement (adjusted for savings required)</b>	<b>18,737</b>	<b>15,670</b>	<b>16,032</b>	<b>16,373</b>

8.6.6 The Council should be rightly proud of the progress it has made over the past three budget cycles because it has reduced its forecast 2019/20 budget gap from £8.2m to £1.3m, a reduction of 85%. And with the “#Permissions” Transformation programme about to start and the continued commercialisation of its services, this gap should close in the near future.

## 8.7 Conclusion

- **2017/18 Budget**

Considering all the factors noted within the “Robustness” statement in respect of 2017/18, I consider that the combination of the:

- Councils commitment to continue to find service efficiencies,
- the direction of travel in relation to governance,
- it’s clear intention to invest in services, and
- it’s prudent position relating to income recognition (including raising Council Tax),

the budget proposed for 2017/18 should not give Members any significant concerns over the Council’s financial position.

- **Medium Term Financial Strategy (2018/19 to 2021/22)**

With regard to the period covered by the MTFS; the Council does face some future funding risk with the:

- anticipated removal of RSG in 2019/20,
- changes to NHB following the recent consultation, and
- the ongoing issues pertaining to the localisation of Business Rates.

However, over the past few years the Council has taken proactive action to address its budgetary concerns and with the planned continuation of its Transformation programme and its intention to further commercialise services the Council has a sound financial base upon which it can further develop its aim of financial self-sufficiency.

**Clive Mason FCPFA**

Responsible Financial Officer (Section 151)

## ANNEX A – FEES AND CHARGES

Huntingdonshire District Council - Fees and Charges as at April 2017										
Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Development</b>										
<b>Planning Application Fees - these are set Nationally and were last changed on 15th April 2015</b>										
	All outline applications	Not more than 2.5 hectares	Per 0.1 hectares	S	Apr-15	N	385.00	0.00	385.00	0%
		More than 2.5 hectares	Per 0.1 hectares	S	Apr-15	N	9,527.00	0.00	9,527.00	0%
		More than 2.5 hectares	plus for each hectare over 2.5 per 0.1 hectares	S	Apr-15	N	115.00	0.00	115.00	0%
	Householder Applications	Single dwelling		S	Apr-15	N	172.00	0.00	172.00	0%
	Full application	Two or more dwellings		S	Apr-15	N	339.00	0.00	339.00	0%
		Not more than 50 new dwellings	Per dwelling	S	Apr-15	N	385.00	0.00	385.00	0%
		More than 50 new dwellings		S	Apr-15	N	19,049.00	0.00	19,049.00	0%
	Full application		Per additional dwelling	S	Apr-15	N	115.00	0.00	115.00	0%
		Not dwellings, agricultural, glasshouse, plant nor machinery								
		Erection of buildings	No increase in floor space or no more than 40sq m	S	Apr-15	N	195.00	0.00	195.00	0%
		Erection of buildings	More than 40sq m but no more than 75 sq m	S	Apr-15	N	385.00	0.00	385.00	0%
		Erection of buildings	More than 75 sq m but no more than 3750 sq m	S	Apr-15	N	385.00	0.00	385.00	0%
		Erection of buildings	More than 3750 sq m	S	Apr-15	N	19,049.00	0.00	19,049.00	0%
		Erection of buildings	plus for each additional 75sq m in excess of 3750 sq m to a maximum of £250,000	S	Apr-15	N	115.00	0.00	115.00	0%
	Full application	On land used for agriculture or agricultural purposes								
		Erection of buildings	Not more than 465 sq m	S	Apr-15	N	80.00	0.00	80.00	0%
			More than 465 sq m but not more than 540 sq m	S	Apr-15	N	385.00	0.00	385.00	0%
			More than 540 sq m but not more than 4215 sq m - first 540 sq m plus for each further 75 sq m (or part thereof in excess of 540 sq m	S	Apr-15	N	385.00	0.00	385.00	0%
				S	Apr-15	N	385.00	0.00	385.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
			More than 4215 sq m plus for each 75 sq m (or part thereof) in excess of 4215 as m up to a maximum of £250,000	S	Apr-15	N	19,049.00	0.00	19,049.00	0%
	Full application	Erection of glass houses on land used for the purpose of agriculture	Not more than 465 sq m	S	Apr-15	N	115.00	0.00	115.00	0%
			More than 465 sq m but not more than 540 sq m	S	Apr-15	N	80.00	0.00	80.00	0%
		Erection/alteration/replacement of plant and machinery	Not more than 5 hectares for each 0.1 hectare or part thereof	S	Apr-15	N	2,150.00	0.00	2,150.00	0%
			More than 5 hectares	S	Apr-15	N	385.00	0.00	385.00	0%
			plus for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000	S	Apr-15	N	19,049.00	0.00	19,049.00	0%
	Applications other than Building Works	Car parks, service roads or other access	For existing uses	S	Apr-15	N	115.00	0.00	115.00	0%
		Waste	Not more than 15 hectares for each 0.1 hectare (or part thereof)	S	Apr-15	N	195.00	0.00	195.00	0%
			More than 15 hectares	S	Apr-15	N	29,112.00	0.00	29,112.00	0%
			plus for each 0.1 hectare (or part thereof) in excess of 15 hectares to a maximum of £65,000	S	Apr-15	N	115.00	0.00	115.00	0%
		Operations connected with explanatory drilling for oil or natural gas	Not more than 7.5 hectares for each 0.1 hectare (or part thereof)	S	Apr-15	N	423.00	0.00	423.00	0%
			More than 7.5 hectares	S	Apr-15	N	31,725.00	0.00	31,725.00	0%
			plus for each 0.1 hectare( or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	S	Apr-15	N	126.00	0.00	126.00	0%
		Operations (other than exploratory drilling) for the winning and working of oil or natural gas	Not more than 15 hectares for each 0.1 hectare (or part thereof)	S	Apr-15	N	214.00	0.00	214.00	0%
			More than 15 hectares	S	Apr-15	N	32,100.00	0.00	32,100.00	0%
			plus for each 0.1 (or part thereof) in excess of 15 hectares up to a maximum of £65,000	S	Apr-15	N	126.00	0.00	126.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Other operations (winning and working of minerals) excluding oil and natural gas	Not more than 15 hectares for each 0.1 (or part thereof)	S	Apr-15	N	195.00	0.00	195.00	0%
			More than 15 hectares plus for each additional 0.1 in excess of 15 hectares up to a maximum of £65,000	S	Apr-15	N	29,112.00	0.00	29,112.00	0%
		Other operations (not coming within any of the above categories)	Any site area for each 0.1 hectare (or part thereof) up to a maximum of £1,690	S	Apr-15	N	115.00	0.00	115.00	0%
	Lawful Development Certificate	LDC - existing use - in breach of a planning condition	Same as Full	S	Apr-15					
		LDC - existing use LDC - lawful but not to comply with a particular condition		S	Apr-15	N	195.00	0.00	195.00	0%
		LDC - proposed use	Half the normal planning fee	S	Apr-15			0.00	0.00	
	Prior Approval	Agricultural and Forestry buildings and operations or demolition of buildings		S	Apr-15	N	80.00	0.00	80.00	0%
		Telecommunications code systems operators		S	Apr-15	N	385.00	0.00	385.00	0%
		Proposed change of use to state funded or registered nursery		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of use of agricultural building to a state funded school or registered nursery		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels, or assembly or leisure		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of a building from Office (Use Class B1) use to a use falling within Use Class C3 (Dwelling house)		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of use from an agricultural building to a Dwelling house (Use Class C3) where there are no associated building operations		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of use of agricultural building to a Dwelling house (Use Class C3) and associated building operations		S	Apr-15	N	172.00	0.00	172.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Proposed change of use of a building from a retail (Use Class A1 or A2) use or a mixed retail and residential use to a use falling within use Class C3 (Dwelling house) where there are no associated building operations		S	Apr-15	N	80.00	0.00	80.00	0%
		Proposed change of use of a building from a retail (Use Class A1 or A2) use or a mixed retail and residential use to a use falling within use Class C3 (Dwelling house) and associated building operations		S	Apr-15	N	172.00	0.00	172.00	0%
	Reserved Matters	Application for approval of reserved matters following outline approval	Full fee due or if full fee already paid then	S	Apr-15	N	385.00	0.00	385.00	0%
	Approval/variation/discharge of condition	Application for removal or variation of condition following grant of planning permission		S	Apr-15	N	195.00	0.00	195.00	0%
		Request for confirmation that one or more planning conditions have been complied with	Per request for householder otherwise per request	S	Apr-15	N	28.00	0.00	28.00	0%
	Change of use of a building to use as one or more separate dwelling houses, or other cases		Not more than 50 dwellings for each	S	Apr-15	N	385.00	0.00	385.00	0%
		More than 50 dwellings	plus for each in excess of 50 up to a maximum of £250,000	S	Apr-15	N	19,049.00	0.00	19,049.00	0%
	Other changes of use of a building or land			S	Apr-15	N	115.00	0.00	115.00	0%
	Advertising	Relating to the business on the premises		S	Apr-15	N	385.00	0.00	385.00	0%
		Advanced signs which are not on or visible from the site, directing the public to a business		S	Apr-15	N	110.00	0.00	110.00	0%
		Other advertisements		S	Apr-15	N	385.00	0.00	385.00	0%
	Application for a new planning permission to replace an extant planning permission	Application in respect of major developments		S	Apr-15	N	575.00	0.00	575.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Applications in respect of householder developments		S	Apr-15	N	57.00	0.00	57.00	0%
		Application in respect of other developments		S	Apr-15	N	195.00	0.00	195.00	0%
	Application for a non-material amendment following a grant of planning permission	Application in respect of householder development		S	Apr-15	N	28.00	0.00	28.00	0%
		Application in respect of other developments		S	Apr-15	N	195.00	0.00	195.00	0%
<b>Pre Application Fees - these are set by HDC. Where any development that falls within one or more category the fees should be added together.</b>										
	Written Advice only - Residential Development	1 additional dwelling proposed		D	Mar-16	S	115.00	23.00	138.00	0%
		2-9 additional dwellings proposed		D	Mar-16	S	230.00	46.00	276.00	0%
		10-59 additional dwellings proposed		D	Mar-16	S	1,150.00	230.00	1,380.00	0%
		60-200 additional dwellings proposed		D	Mar-16	S	5,750.00	1,150.00	6,900.00	0%
		200+ additional dwellings proposed		D	Mar-16	S	11,500.00	2,300.00	13,800.00	0%
	Written Advice only - Agricultural buildings	0 - 465 sq m additional floor space		D	Mar-16	S	58.00	11.60	69.60	0%
		466 sq m additional floor space		D	Mar-16	S	115.00	23.00	138.00	0%
	Written Advice only - Other buildings	0 - 99 sq m additional floor space		D	Mar-16	S	115.00	23.00	138.00	0%
		100 - 1000 sq m additional floor space		D	Mar-16	S	230.00	46.00	276.00	0%
		1001 -5000 sq m additional floor space		D	Mar-16	S	1,150.00	230.00	1,380.00	0%
		5001 - 10,000 sq m additional floor space		D	Mar-16	S	3,450.00	690.00	4,140.00	0%
		10,001 + sq m additional floor space		D	Mar-16	S	4,600.00	920.00	5,520.00	0%
	Written Advice only - Plant, machinery, car parks, service roads & other means of access	0 - 1 Hectare		D	Mar-16	S	58.00	11.60	69.60	0%
		1+ hectare		D	Mar-16	S	115.00	23.00	138.00	0%
	Written Advice only - Change of use land or buildings	Per site		D	Mar-16	S	115.00	23.00	138.00	0%



## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Written Advice only - advertisements	Per business premises or site		D	Mar-16	S	58.00	11.60	69.60	0%
	Meeting at Pathfinder House prior to written advice	With Head of Development as most senior officer in attendance	per hour	D	Mar-16	S	150.00	30.00	180.00	0%
		With Planning Services Manager as most senior officer in attendance	per hour	D	Mar-16	S	130.00	26.00	156.00	0%
		With Planning Team Leader as most senior officer in attendance	per hour	D	Mar-16	S	60.00	12.00	72.00	0%
		With development Management officer/Specialist officer as most senior officer in attendance	per hour	D	Mar-16	S	50.00	10.00	60.00	0%
	Meeting away from Pathfinder House prior to written advice	With Head of Development as most senior officer in attendance	per hour	D	Mar-16	S	300.00	60.00	360.00	0%
		With Planning Services Manager as most senior officer in attendance	per hour	D	Mar-16	S	260.00	52.00	312.00	0%
		With Planning Team Leader as most senior officer in attendance	per hour	D	Mar-16	S	120.00	24.00	144.00	0%
		With development Management officer/Specialist officer as most senior officer in attendance	per hour	D	Mar-16	S	60.00	12.00	72.00	0%
	Major Development - meeting only at Pathfinder House	With Head of Development as most senior officer in attendance	per hour	D	Mar-16	S	150.00	30.00	180.00	0%
		With Planning Services Manager as most senior officer in attendance	per hour	D	Mar-16	S	130.00	26.00	156.00	0%
		With Planning Team Leader as most senior officer in attendance	per hour	D	Mar-16	S	60.00	12.00	72.00	0%
		With development Management officer/Specialist officer as most senior officer in attendance	per hour	D	Mar-16	S	50.00	10.00	60.00	0%
	Major Development - meeting only away from Pathfinder House	With Head of Development as most senior officer in attendance	per hour	D	Mar-16	S	300.00	60.00	360.00	0%
		With Planning Services Manager as most senior officer in attendance	per hour	D	Mar-16	S	260.00	52.00	312.00	0%
		With Planning Team Leader as most senior officer in attendance	per hour	D	Mar-16	S	120.00	24.00	144.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Major Development - specific work	With development Management officer/Specialist officer as most senior officer in attendance	per hour	D	Mar-16	S	60.00	12.00	72.00	0%
		By Planning Service Manager	per hour	D	Mar-16	S	70.00	14.00	84.00	0%
		By Planning Team Leader	per hour	D	Mar-16	S	60.00	12.00	72.00	0%
		By Development Management Officer or Specialist Officer	per hour	D	Mar-16	S	50.00	10.00	60.00	0%
	Planning History searches	Per Search	per hour	D	Mar-16	S	67.50	13.50	81.00	0%
	Admin fee on Invalid Planning Application refunds		per refund	D	Mar-16	S	50.00	10.00	60.00	0%
<b>Building Control</b>										
<b>Cambridge City Council are now responsible for the fee setting for the Local Authority Building Control shared service the fees for the three partner authorities were harmonised and they are shown below for information</b>										
	Domestic extensions and annexes	Extension or annex with a floor area up to 10m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Extension or annex with a floor area up to 10m2	Inspection charge	S	Apr-16	S	225.00	45.00	270.00	0%
		Extension or annex with a floor area over 10m2 but under 40m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Extension or annex with a floor area over 10m2 but under 40m2	Inspection charge	S	Apr-16	S	285.00	57.00	342.00	0%
		Extension or annex with a floor area over 40m2 but under 100m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Extension or annex with a floor area over 40m2 but under 100m2	Inspection charge	S	Apr-16	S	390.00	78.00	468.00	0%
		Garage, car port or covered way extension with floor area up to 60m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Garage, car port or covered way extension with floor area up to 60m2	Inspection charge	S	Apr-16	S	190.00	38.00	228.00	0%
	Domestic loft and garage conversions	Loft conversion with a floor area up to 40m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Loft conversion with a floor area up to 40m2	Inspection charge	S	Apr-16	S	285.00	57.00	342.00	0%
		Loft conversion with a floor area over 40m2 but less than 60m2	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Loft conversion with a floor area over 40m2 but less than 60m2	Inspection charge	S	Apr-16	S	345.00	69.00	414.00	0%
		Conversion of garage to living accommodation	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Domestic alterations	Conversion of garage to living accommodation	Inspection charge	S	Apr-16	S	110.00	22.00	132.00	0%
		Estimated cost of work less than £5000	Plan charge	S	Apr-16	S	180.00	36.00	216.00	0%
		Estimated cost of work less than £5000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Estimated cost of work over £5000 but less than £10000	Plan charge	S	Apr-16	S	280.00	56.00	336.00	0%
		Estimated cost of work over £5000 but less than £10000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Estimated cost of work over £10000 but less than £20000	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Estimated cost of work over £10000 but less than £20000	Inspection charge	S	Apr-16	S	22.00	4.40	26.40	0%
		Estimated cost of work over £20000 but less than £50000	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Estimated cost of work over £20000 but less than £50000	Inspection charge	S	Apr-16	S	285.00	57.00	342.00	0%
		Estimated cost of work over £50000 but less than £75000	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Estimated cost of work over £50000 but less than £75000	Inspection charge	S	Apr-16	S	385.00	77.00	462.00	0%
		Replacement of windows, roof lights and external glazed doors	Plan Charge	S	Apr-16	S	100.00	20.00	120.00	0%
		Replacement of windows, roof lights and external glazed doors	Inspection Charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Renewable Energy systems up to £20,000	Plan Charge	S	Apr-16	S	140.00	28.00	168.00	0%
		Renewable Energy systems up to £20,000	Inspection Charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Notifiable electrical Work - Not carried out under Part P registered electrician	Plan Charge	S	Apr-16	S	100.00	20.00	120.00	0%
		Notifiable electrical Work - Not carried out under Part P registered electrician	Inspection Charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Drainage works up to £5,000	Plan Charge	S	Apr-16	S	100.00	20.00	120.00	0%
		Drainage works up to £5,000	Inspection Charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Renovation of thermal elements	Plan Charge	S	Apr-16	S	140.00	28.00	168.00	0%
		Renovation of thermal elements	Inspection Charge	S	Apr-16	S	0.00	0.00	0.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
New dwellings and conversion to dwellings	1 dwelling	Plan charge		S	Apr-16	S	180.00	36.00	216.00	0%
	1 dwelling	Inspection charge		S	Apr-16	S	387.00	77.40	464.40	0%
	2 dwellings	Plan charge		S	Apr-16	S	250.00	50.00	300.00	0%
	2 dwellings	Inspection charge		S	Apr-16	S	770.00	154.00	924.00	0%
	3 dwellings	Plan charge		S	Apr-16	S	320.00	64.00	384.00	0%
	3 dwellings	Inspection charge		S	Apr-16	S	1,065.00	213.00	1,278.00	0%
	4 dwellings	Plan charge		S	Apr-16	S	390.00	78.00	468.00	0%
	4 dwellings	Inspection charge		S	Apr-16	S	1,280.00	256.00	1,536.00	0%
	5 dwellings	Plan charge		S	Apr-16	S	460.00	92.00	552.00	0%
	5 dwellings	Inspection charge		S	Apr-16	S	1,380.00	276.00	1,656.00	0%
	6 dwellings	Plan charge		S	Apr-16	S	530.00	106.00	636.00	0%
	6 dwellings	Inspection charge		S	Apr-16	S	1,480.00	296.00	1,776.00	0%
	7 dwellings	Plan charge		S	Apr-16	S	550.00	110.00	660.00	0%
	7 dwellings	Inspection charge		S	Apr-16	S	1,560.00	312.00	1,872.00	0%
	8 dwellings	Plan charge		S	Apr-16	S	570.00	114.00	684.00	0%
	8 dwellings	Inspection charge		S	Apr-16	S	1,640.00	328.00	1,968.00	0%
	9 dwellings	Plan charge		S	Apr-16	S	590.00	118.00	708.00	0%
	9 dwellings	Inspection charge		S	Apr-16	S	1,720.00	344.00	2,064.00	0%
	10 dwellings	Plan charge		S	Apr-16	S	620.00	124.00	744.00	0%
	10 dwellings	Inspection charge		S	Apr-16	S	1,880.00	376.00	2,256.00	0%
<p>The charge for dwellings are based on buildings with a maximum of 3 storeys (including basements) and a maximum floor area of 300m2. The charge for any dwelling outside these limits and for developments with more than 10 dwellings will need to be individually determined.</p>										
Domestic Extensions and annexes	Extension or annex with floor area up to 10m2	Building notice		S	Apr-16	S	413.00	82.60	495.60	0%
	Extension or annex with floor area up to 10m2	Regularisation		S	Apr-16	N	537.00	0.00	537.00	0%
	Extensions or annexes with a floor area over 10m2 but under 40m2	Building notice		S	Apr-16	S	478.00	95.60	573.60	0%
	Extensions or annexes with a floor area over 10m2 but under 40m2	Regularisation		S	Apr-16	N	621.00	0.00	621.00	0%
	Extensions or annexes with a floor area over 40m2 but under 100m2	Building notice		S	Apr-16	S	594.00	118.80	712.80	0%
	Extensions or annexes with a floor area over 40m2 but under 100m2	Regularisation		S	Apr-16	N	772.00	0.00	772.00	0%

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Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Domestic loft and garage conversions	Garage, car port or covered way extension with floor area up to 60m2	Building notice	S	Apr-16	S	374.00	74.80	448.80	0%
		Garage, car port or covered way extension with floor area up to 60m2	Regularisation	S	Apr-16	N	486.00	0.00	486.00	0%
		Loft conversion with a floor area up to 40m2	Building notice	S	Apr-16	S	478.00	95.60	573.60	0%
		Loft conversion with a floor area up to 40m2	Regularisation	S	Apr-16	N	621.00	0.00	621.00	0%
		Loft conversion with a floor area over 40m2 but less than 60m2	Building notice	S	Apr-16	S	545.00	109.00	654.00	0%
		Loft conversion with a floor area over 40m2 but less than 60m2	Regularisation	S	Apr-16	N	709.00	0.00	709.00	0%
	Domestic alterations	Conversion of garage to living accommodation	Building notice	S	Apr-16	S	286.00	57.20	343.20	0%
		Conversion of garage to living accommodation	Regularisation	S	Apr-16	N	372.00	0.00	372.00	0%
		Estimated cost of work less than £5000	Building notice	S	Apr-16	S	198.00	39.60	237.60	0%
		Estimated cost of work less than £5000	Regularisation	S	Apr-16	N	257.00	0.00	257.00	0%
		Estimated cost of work over £5000 but less than £10000	Building notice	S	Apr-16	S	308.00	61.60	369.60	0%
		Estimated cost of work over £5000 but less than £10000	Regularisation	S	Apr-16	N	400.00	0.00	400.00	0%
		Estimated cost of work over £10000 but less than £20000	Building notice	S	Apr-16	S	407.00	81.40	488.40	0%
		Estimated cost of work over £10000 but less than £20000	Regularisation	S	Apr-16	N	529.00	0.00	529.00	0%
		Estimated cost of work over £20000 but less than £50000	Building notice	S	Apr-16	S	478.00	95.60	573.60	0%
		Estimated cost of work over £20000 but less than £50000	Regularisation	S	Apr-16	N	621.00	0.00	621.00	0%
		Estimated cost of work over £50000 but less than £75000	Building notice	S	Apr-16	S	550.00	110.00	660.00	0%
		Estimated cost of work over £50000 but less than £75000	Regularisation	S	Apr-16	N	715.00	0.00	715.00	0%
		Renovation of thermal element	Building notice	S	Apr-16	S	140.00	28.00	168.00	0%
		Renovation of thermal element	Regularisation	S	Apr-16	N	182.00	0.00	182.00	0%
	Replacement of windows, roof light and external glazed doorways	Building notice	S	Apr-16	S	110.00	22.00	132.00	0%	

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Replacement of windows, roof light and external glazed doorways	Regularisation	S	Apr-16	N	143.00	0.00	143.00	0%
		Installation of renewable energy systems up to £20,000	Building notice	S	Apr-16	S	154.00	30.80	184.80	0%
		Installation of renewable energy systems up to £20,000	Regularisation	S	Apr-16	N	200.00	0.00	200.00	0%
		Drainage works up to the value of £5000	Building notice	S	Apr-16	S	100.00	20.00	120.00	0%
		Drainage works up to the value of £5000	Regularisation	S	Apr-16	N	130.00	0.00	130.00	0%
		Electrical work up to the value of £10000	Building notice	S	Apr-16	S	0.00	0.00	0.00	0%
		Electrical work up to the value of £10000	Regularisation	S	Apr-16	N	0.00	0.00	0.00	0%
	New dwellings and conversion to dwellings	1 dwelling	Building notice	S	Apr-16	S	624.00	124.80	748.80	0%
		1 dwelling	Regularisation	S	Apr-16	N	811.00	0.00	811.00	0%
		2 dwellings	Building notice	S	Apr-16	S	1,122.00	224.40	1,346.40	0%
		2 dwellings	Regularisation	S	Apr-16	N	1,459.00	0.00	1,459.00	0%
		3 dwellings	Building notice	S	Apr-16	S	1,523.00	304.60	1,827.60	0%
		3 dwellings	Regularisation	S	Apr-16	N	1,980.00	0.00	1,980.00	0%
		4 dwellings	Building notice	S	Apr-16	S	1,837.00	367.40	2,204.40	0%
		4 dwellings	Regularisation	S	Apr-16	N	2,388.00	0.00	2,388.00	0%
		5 dwellings	Building notice	S	Apr-16	S	2,024.00	404.80	2,428.80	0%
		5 dwellings	Regularisation	S	Apr-16	N	2,631.00	0.00	2,631.00	0%
		6 dwellings	Building notice	S	Apr-16	S	2,211.00	442.20	2,653.20	0%
		6 dwellings	Regularisation	S	Apr-16	N	2,874.00	0.00	2,874.00	0%
		7 dwellings	Building notice	S	Apr-16	S	2,321.00	464.20	2,785.20	0%
		7 dwellings	Regularisation	S	Apr-16	N	3,017.00	0.00	3,017.00	0%
		8 dwellings	Building notice	S	Apr-16	S	2,431.00	486.20	2,917.20	0%
		8 dwellings	Regularisation	S	Apr-16	N	3,155.00	0.00	3,155.00	0%
		9 dwellings	Building notice	S	Apr-16	S	2,541.00	508.20	3,049.20	0%
		9 dwellings	Regularisation	S	Apr-16	N	3,303.00	0.00	3,303.00	0%
		10 dwellings	Building notice	S	Apr-16	S	2,750.00	550.00	3,300.00	0%
		10 dwellings	Regularisation	S	Apr-16	N	3,575.00	0.00	3,575.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Non-domestic alterations	Replacement windows, roof light and glazed doors up to £20,000	Plan charge	S	Apr-16	S	110.00	22.00	132.00	0%
		Replacement windows, roof light and glazed doors up to £20,000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Replacement windows, roof light and glazed doors up to £20,000	Regularisation	S	Apr-16	N	143.00	0.00	143.00	0%
		Replacement windows, roof light and glazed doors £20,000 to £100,000	Plan charge	S	Apr-16	S	225.00	45.00	270.00	0%
		Replacement windows, roof light and glazed doors £20,000 to £100,000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Replacement windows, roof light and glazed doors £20,000 to £100,000	Regularisation	S	Apr-16	N	293.00	0.00	293.00	0%
		Renovation of a thermal element with an estimated cost up to £50,000	Plan charge	S	Apr-16	S	140.00	28.00	168.00	0%
		Renovation of a thermal element with an estimated cost up to £50,000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Renovation of a thermal element with an estimated cost up to £50,000	Regularisation	S	Apr-16	N	182.00	0.00	182.00	0%
		Renewable energy systems up to £50,000	Plan charge	S	Apr-16	S	140.00	28.00	168.00	0%
		Renewable energy systems up to £50,000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Renewable energy systems up to £50,000	Regularisation	S	Apr-16	N	182.00	0.00	182.00	0%
		Estimated cost of works up to £5,000	Plan charge	S	Apr-16	S	200.00	40.00	240.00	0%
		Estimated cost of works up to £5,000	Inspection charge	S	Apr-16	S	0.00	0.00	0.00	0%
		Estimated cost of works up to £5,000	Regularisation	S	Apr-16	N	260.00	0.00	260.00	0%
		Estimated cost of work over £5000 but less than £10000	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Estimated cost of work over £5000 but less than £10000	Inspection charge	S	Apr-16	S	160.00	32.00	192.00	0%
		Estimated cost of work over £5000 but less than £10000	Regularisation	S	Apr-16	N	403.00	0.00	403.00	0%
		Estimated cost of work over £10000 but less than £20000	Plan charge	S	Apr-16	S	150.00	30.00	180.00	0%
		Estimated cost of work over £10000 but less than £20000	Inspection charge	S	Apr-16	S	250.00	50.00	300.00	0%
		Estimated cost of work over £10000 but less than £20000	Regularisation	S	Apr-16	N	520.00	0.00	520.00	0%
		Estimated cost of work over £20000 but less than £50000	Plan charge	S	Apr-16	S	175.00	35.00	210.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Estimated cost of work over £20000 but less than £50000	Inspection charge	S	Apr-16	S	350.00	70.00	420.00	0%
		Estimated cost of work over £20000 but less than £50000	Regularisation	S	Apr-16	N	682.00	0.00	682.00	0%
		Estimated cost of work over £50000 but less than £100000	Plan charge	S	Apr-16	S	225.00	45.00	270.00	0%
		Estimated cost of work over £50000 but less than £100000	Inspection charge	S	Apr-16	S	450.00	90.00	540.00	0%
		Estimated cost of work over £50000 but less than £100000	Regularisation	S	Apr-16	N	878.00	0.00	878.00	0%
<b>Operations</b>										
<b>Refuse Collection</b>										
	Household Bulky Waste		1-3 items	D		N	23.00	0.00	23.00	0%
	Household Bulky Waste		4-6 items	D		N	32.00	0.00	32.00	0%
	Household Bulky Waste		7-10 items	D		N	48.00	0.00	48.00	0%
	Commercial Bulky Waste		Per hour	D		N	100.00	0.00	100.00	0%
	Second Green Bin		Per annum	D		N	40.00	0.00	40.00	0%
<b>Markets</b>										
	Huntingdon Farmers' market	Casual Traders - per pitch				E	23.00	0.00	23.00	0%
		Permanent traders - per pitch				E	17.50	0.00	17.50	0%
	St Ives Weekly Markets	Casual traders - per 10ft pitch	St Ives market			E	23.50	0.00	23.50	0%
		Permanent traders - per 10ft pitch	St Ives market			E	17.50	0.00	17.50	8%
			Additional Pitches Friday			E	10.00	0.00	10.00	0%
			Additional Pitches Monday			E	11.00	0.00	11.00	0%
	Huntingdon Weekly Market	casual trader - per 10ft	Huntingdon market street facing			E	23.50	0.00	23.50	0%
		Regular traders - per 10ft pitch	Huntingdon market street facing			E	17.50	0.00	17.50	8%
		All traders	Huntingdon market street facing additional pitch			E	16.20	0.00	16.20	0%
		All traders	Huntingdon market side facing additional pitch			E	15.00	0.00	15.00	0%



## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	St Ives Bank Holiday									
	Markets	Market Hill regular trader per 10 ft				E	24.00	0.00	24.00	0%
		Market Hill non - regular trader per 10 ft				E	34.00	0.00	34.00	0%
		Market Hill casual trader (on the day) per 10 ft RAINING AT 8am				E	36.00	0.00	36.00	0%
		Market Hill casual trader (on the day) per 10 ft DRY AT 8am				E	45.00	0.00	45.00	0%
	Electricity supply	per day				S	4.76	0.24	5.00	0%
	Bin charges	per day	240 L			N	3.50	0.00	3.50	0%
		per day	1100 L			N	14.00	0.00	14.00	0%
<b>Fair</b>										
	Fair Huntingdon	Riverside car park	per day	D		Z	1,000.00	0.00	1,000.00	0%
<b>Car parking</b>										
	Car Parking charges	Huntingdon - Riverside - Short stay	Up to 1hr	D		S	0.33	0.07	0.40	0%
			Up to 2hr	D		S	0.50	0.10	0.60	0%
		Huntingdon -Riverside - Long stay	Up to 1 hr	D		S	0.33	0.07	0.40	0%
			Up to 2 hr	D		S	0.50	0.10	0.60	0%
			Up to 3 hr	D		S	0.75	0.15	0.90	0%
			Up to 4 hr	D		S	1.00	0.20	1.20	0%
			4hr to 10 hr	D		S	1.67	0.33	2.00	0%
			10hr to 23 hr	D		S	2.50	0.50	3.00	0%
		Godmanchester - Bridge Place - Long stay	Up to 1 hr	D		S	0.33	0.07	0.40	0%
			Up to 2 hr	D		S	0.50	0.10	0.60	0%
			Up to 3 hr	D		S	0.75	0.15	0.90	0%
			Up to 4 hr	D		S	1.00	0.20	1.20	0%
			4hr to 10 hr	D		S	1.67	0.33	2.00	0%
			10hr to 23 hr	D		S	2.50	0.50	3.00	0%
		St Neots - Riverside - Long stay	Up to 1 hr	D		S	0.33	0.07	0.40	0%
			Up to 2 hr	D		S	0.50	0.10	0.60	0%
			Up to 3 hr	D		S	0.75	0.15	0.90	0%
			Up to 4 hr	D		S	1.00	0.20	1.20	0%
			4hr to 23 hr	D		S	1.67	0.33	2.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Huntingdon - Hinchingsbrooke Country Park	Up to 2 hr	D		S	0.83	0.17	1.00	0%
			2 hr to a maximum of 6 hr	D		S	1.67	0.33	2.00	0%
		Huntingdon - Sainsbury	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
		Huntingdon - Princes Street	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		Huntingdon - Trinity Place	Up to 1 hr	D		S	0.00	0.00	0.80	0%
			Up to 2 hr	D		S	0.00	0.00	1.20	0%
		currently closed, will be reopened as disabled only car park with no charge	Up to 3 hr	D		S	0.00	0.00	2.20	0%
			Up to 4 hr	D		S	0.00	0.00	3.20	0%
		Huntingdon - Mill Common	Up to 1hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		Huntingdon - Great Northern Street	Up to 1hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		Huntingdon - Ingram Street	Up to 1hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Huntingdon - St Germain Street (Minor)	Up to 30 minutes	D		S	0.33	0.07	0.40	0%
			Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		Huntingdon - Chequers Way - Disabled to be closed March 2017	Free	D			0.00	0.00	0.00	0%
		Huntingdon - Anglian Water car park closed	All day	D		S	0.00	0.00	0.00	0%
		St Neots - Priory Lane	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		St Neots - Brook Street	Up to 30 minutes	D		S	0.33	0.07	0.40	0%
			Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		St Neots - Tan Yard	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		St Neots - The Priory	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		St Neots - Tebbutts Road	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		St Ives - Cattle market - short stay	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.83	0.37	2.20	0%
			Up to 4 hr	D		S	2.67	0.53	3.20	0%
		St Ives - Cattle market - Harrison Road)	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		St Ives - Darwoods Pond	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		St Ives - Globe Place	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
			Up to 3 hr	D		S	1.50	0.30	1.80	0%
			Up to 4 hr	D		S	2.00	0.40	2.40	0%
			Up to 23 hr	D		S	2.50	0.50	3.00	0%
		Ramsey - Mews Close	All spaces free of charge	D						
		Godmanchester - Park Lane	All spaces free of charge	D						
		Godmanchester - Post Street	All spaces free of charge	D						
		Huntingdon - Buttsgrove Way	All spaces free of charge	D						
		On street parking	Maximum 1 hr stay	D		N	0.80	0.00	0.80	0%
		St Ives - Waitrose	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
		St Neots - Waitrose	Up to 1 hr	D		S	0.67	0.13	0.80	0%
			Up to 2 hr	D		S	1.00	0.20	1.20	0%
Permit Charges		Resident season ticket permit	6 months	D		S	129.17	25.83	155.00	0%
			12 months	D		S	250.00	50.00	300.00	0%
		Resident season ticket permit (Low emission discount)	6 months	D		S	64.58	12.92	77.50	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Resident season ticket permit (Low emission discount)	12 months	D		S	125.00	25.00	150.00	0%
		Residents Historiccar park permits	12 months	D		S	83.33	16.67	100.00	0%
		Residents Historic car park permits (low emission discount)	12 months	D		S	41.67	8.33	50.00	0%
		Resident CCC on street parking permit	12 months	D		N	26.00	0.00	26.00	0%
		Season ticket permit	6 months	D		S	129.17	25.83	155.00	0%
			12 months	D		S	250.00	50.00	300.00	0%
		HDC Permit	daily	D		S	1.67	0.33	2.00	0%
		Season ticket permit (Low emission discount)	6 months	D		S	64.58	12.92	77.50	0%
		Season ticket permit (Low emission discount)	12 months	D		S	125.00	25.00	150.00	0%
		Huntingdon - Hinchingsbrooke Country Park	6 months	D		S	25.00	5.00	30.00	0%
			12 months	D		S	41.67	8.33	50.00	0%
		Coach Permit	daily	D		S	8.33	1.67	10.00	0%
		Skip Permit	weekly	D		S	25.00	5.00	30.00	0%
		Administration (amend permit/refund/reprint)	per change	D		S	4.17	0.83	5.00	0%
Other Charges & Fees		Parking Excess Charges Off-Street		D		N	60.00	0.00	60.00	0%
		Parking Excess Charges Off-Street if paid within 14 days		D		N	40.00	0.00	40.00	0%
		Parking Excess Charges on-street		D		N	40.00	0.00	40.00	0%
		Parking Excess Charges on-street if paid within 14 days		D		N	20.00	0.00	20.00	0%
		Release Charge (barrier car park)	per release	D		S	125.00	25.00	150.00	0%
		Removal Charge	per removal	D		S	125.00	25.00	150.00	0%
		Storage charge	per day	D		S	16.67	3.33	20.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Countryside</b>										
	Room Hire	Kestrel room	per hour	D		E	28.50	0.00	28.50	0%
		Wren room	per hour	D		E	24.00	0.00	24.00	0%
		Both Rooms	per hour	D		E	50.00	0.00	50.00	0%
	Rangers price list	Bell boat sessions	per hour	D		N	40.00	0.00	40.00	0%
		Forest school sessions	per 1.5hr session	D		N	50.00	0.00	50.00	0%
		Evening activities	per hour	D		N	30.00	0.00	30.00	0%
		Guided walk for groups	per hour (Plus travel expenses)	D		N	30.00	0.00	30.00	0%
	Hinchingbrooke	School visits	per child	D		N	4.50	0.00	4.50	0%
		Special needs placements	per day	D		N	35.00	0.00	35.00	0%
	Paxton Pits	Mooring (Between 8m -20m)	per meter			S	10.50	2.10	12.60	0%
<b>Facilities</b>										
	Civic Suite hire	Monday - Friday	Combined room (8am-6pm) per day			S	250.00	50.00	300.00	0%
			per hour			S	35.00	7.00	42.00	0%
			Half room(8am-6pm) per day			S	140.00	28.00	168.00	0%
			per hour			S	20.00	4.00	24.00	0%
			Combined room after 6pm per hour			S	80.00	16.00	96.00	0%
			Half room after 6pm per hour			S	35.00	7.00	42.00	0%
		Weekends	Combined room (8am-6pm) per day			S	400.00	80.00	480.00	0%
			per hour			S	50.00	10.00	60.00	0%
			Half room (8am - 6pm) per day			S	250.00	50.00	300.00	0%
			per hour			S	30.00	6.00	36.00	0%
			Combined room after 6pm per hour			S	100.00	20.00	120.00	0%
			Half room after 6pm per hour			S	60.00	12.00	72.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Community</b>										
<b>Animal Welfare</b>										
	Animal Boarding Establishments	First application	per application	D		N	245.00	0.00	245.00	0%
		Renewal of licence	per application	D		N	145.00	0.00	145.00	0%
		Where an animal boarding establishment fails to meet the terms and conditions of the licence additional charges may be levied at the time of renewal of the licence	per visit	D		N	97.00	0.00	97.00	0%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								
	Pet shop licence	First application	per application	D		N	233.00	0.00	233.00	0%
		Renewal of licence	per application	D		N	138.00	0.00	138.00	0%
		Where a pet shop fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence	per visit	D		N	97.00	0.00	97.00	0%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								
	Riding establishment licence	Administration fee	per application	D		N	44.25	0.00	44.25	0%
		Council inspector's time	Fewer than 5 horses	D		N	48.50	0.00	48.50	0%
			5 to 10 horses	D		N	60.50	0.00	60.50	0%
			11 to 20 horses	D		N	73.00	0.00	73.00	0%
			21 to 40 horses	D		N	85.00	0.00	85.00	0%
			40 to 50 horses	D		N	97.00	0.00	97.00	0%
		Where a riding establishment fails to meet the terms and conditions of the licence additional charges may be levied at the time of renewal of the	per visit	D		N	97.00	0.00	97.00	0%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								

Fees and Charges to be remodelled and updated once Internal Recharge information has been confirmed

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
Dog breeding (Statutory)		Administration fee	per application	D		N	44.25	0.00	44.25	0%
		Officer time	per application	D		N	97.00	0.00	97.00	0%
		Where a dog breeding establishment fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence	per visit	D		N	97.00	0.00	97.00	0%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								
Stray dogs		Statutory Fine	per dog	S		N	25.00	0.00	25.00	0%
		Administration fee	per dog	S		S	25.00	0.00	25.00	0%
		Transport Charge to Holding Kennels	per dog	S		S	15.00	0.00	15.00	0%
		Kennelling Charge	per dog per period of 24 hours	S		S	25.00	0.00	25.00	0%
		Dog returned directly to owner without kennelling, plus statutory fine	per dog	S		S	40.00	0.00	40.00	0%
Zoo licences/ Dangerous wild animal		Administration fee	per application			N	44.25	0.00	44.25	0%
		Officer time	per application			N	97.00	0.00	97.00	0%
		Where a zoo or dangerous wild animals licensed premises fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence	per visit	D		N	97.00	0.00	97.00	0%
		Additional Fees from third parties, e.g. veterinary surgeon's fee, specialist advisor fee; recharged in full								
							327.00	0.00	327.00	0%
<b>Caravan site licences</b>										
	No charge			S		N	0.00	0.00	0.00	
Relevant Protected Sites		Licence Application	4 - 15 pitches	D		N	327.00	0.00	327.00	0%
			16 - 39 pitches	D		N	405.00	0.00	405.00	0%
			40 - 75 pitches	D		N	450.00	0.00	450.00	0%
			76 - 123 pitches	D		N	517.00	0.00	517.00	0%
			Over 124 pitches	D		N	561.00	0.00	561.00	0%

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## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Annual Licence Fee	4 - 15 pitches	D		N	193.00	0.00	193.00	0%
			16 - 39 pitches	D		N	242.00	0.00	242.00	0%
			40 - 75 pitches	D		N	279.00	0.00	279.00	0%
			76 - 123 pitches	D		N	327.00	0.00	327.00	0%
			Over 124 pitches	D		N	376.00	0.00	376.00	0%
		Licence Transfer		D		N	100.00	0.00	100.00	0%
		Licence Variation		D		N	200.00	0.00	200.00	0%
	Deposit of site rules	Charge for depositing site rules	Initial and then when amended	D		N	50.00	0.00	50.00	0%
<b>CCTV</b>	Subject Access Request	Request for CCTV footage relating directly to the person making the request	per request	S		N	10.00	0.00	10.00	0%
	Third Party Request	Request for CCTV footage relating to insurance claims etc. relating to third party data	per request	D		S	83.33	16.67	100.00	0%
<b>Cooling Towers and Evaporative Condensers</b>										
		Registrations	No charge	S			0.00	0.00	0.00	
<b>Environmental Permits</b>										
	Application Fee	Part A2	Application	S		N	3,218.00	0.00	3,218.00	0%
			Additional fee for operating without a permit	S		N	1,137.00	0.00	1,137.00	0%
			Surrender/ partial surrender	S		N	668.00	0.00	668.00	0%
			Transfer	S		N	225.00	0.00	225.00	0%
			Substantial variation	S		N	1,309.00	0.00	1,309.00	0%
		Part B	Application	S		N	1,579.00	0.00	1,579.00	0%
			Additional fee for operating without a permit	S		N	1,137.00	0.00	1,137.00	0%
			Surrender/ partial surrender	S		N	0.00	0.00	0.00	
			Transfer	S		N	162.00	0.00	162.00	0%
			Substantial variation	S		N	1,005.00	0.00	1,005.00	0%
		Reduced fee (except vehicle refinishers)	Application	S		N	148.00	0.00	148.00	0%
			Additional fee for operating without a permit	S		N	68.00	0.00	68.00	0%
			Surrender/ partial surrender	S		N	0.00	0.00	0.00	

Fees and Charges to be remodelled and updated once Internal Recharge information has been confirmed

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## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	98.00	0.00	98.00	0%
	Vehicle refinishers	Application		S		N	346.00	0.00	346.00	0%
		Additional fee for operating without a permit		S		N	66.00	0.00	66.00	0%
		Surrender/ partial surrender		S		N	0.00	0.00	0.00	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	98.00	0.00	98.00	0%
	Petrol vapour recovery stages 1&2 combined	Application		S		N	246.00	0.00	246.00	0%
		Additional fee for operating without a permit		S		N	68.00	0.00	68.00	0%
		Surrender/ partial surrender		S		N	0.00	0.00	0.00	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	98.00	0.00	98.00	0%
	Mobile crushing and screening plant	Application		S		N	1,579.00	0.00	1,579.00	0%
		Additional fee for operating without a permit		S		N	1,137.00	0.00	1,137.00	0%
		Surrender/ partial surrender		S		N	0.00	0.00	0.00	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	1,005.00	0.00	1,005.00	0%
	Mobile crushing and screening plant 3rd to 7th applications	Application		S		N	943.00	0.00	943.00	0%
		Additional fee for operating without a permit		S		N	1,137.00	0.00	1,137.00	0%
		Surrender/ partial surrender		S		N	0.00	0.00	0.00	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	1,005.00	0.00	1,005.00	0%
	Mobile crushing and screening plant 8th and subsequent applications	Application		S		N	477.00	0.00	477.00	0%
		Additional fee for operating without a permit		S		N	1,137.00	0.00	1,137.00	0%
		Surrender/ partial surrender		S		N	0.00	0.00	0.00	
		Transfer		S		N	0.00	0.00	0.00	
		Substantial variation		S		N	1,005.00	0.00	1,005.00	0%

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## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Where an application for any of the above is for a combined Part B and waste application there is an extra charge in addition to the above		S		N	297.00	0.00	297.00	0%
	Annual subsistence fees	Part A2	Low Risk	S		N	1,384.00	0.00	1,384.00	0%
			Medium Risk	S		N	1,541.00	0.00	1,541.00	0%
			High Risk	S		N	2,233.00	0.00	2,233.00	0%
		Part B	Low Risk	S		N	739.00	0.00	739.00	0%
			plus	S		N	99.00	0.00	99.00	0%
			Medium Risk	S		N	1,111.00	0.00	1,111.00	0%
			plus	S		N	149.00	0.00	149.00	0%
			High Risk	S		N	1,672.00	0.00	1,672.00	0%
			plus	S		N	198.00	0.00	198.00	0%
		Reduced fee (except vehicle refinishers)	Low Risk	S		N	76.00	0.00	76.00	0%
			Medium Risk	S		N	151.00	0.00	151.00	0%
			High Risk	S		N	227.00	0.00	227.00	0%
		Vehicle refinishers	Low Risk	S		N	218.00	0.00	218.00	0%
			Medium Risk	S		N	249.00	0.00	249.00	0%
			High Risk	S		N	524.00	0.00	524.00	0%
		Petrol vapour recovery stages 1&2 combined	Low Risk	S		N	108.00	0.00	108.00	0%
			Medium Risk	S		N	218.00	0.00	218.00	0%
			High Risk	S		N	326.00	0.00	326.00	0%
		Mobile crushing and screening plant	Low Risk	S		N	618.00	0.00	618.00	0%
			Medium Risk	S		N	989.00	0.00	989.00	0%
			High Risk	S		N	1,484.00	0.00	1,484.00	0%
		Mobile crushing and screening plant 3rd to 7th applications	Low Risk	S		N	368.00	0.00	368.00	0%
			Medium Risk	S		N	590.00	0.00	590.00	0%
			High Risk	S		N	884.00	0.00	884.00	0%
		Mobile crushing and screening plant 8th and subsequent applications	Low Risk	S		N	189.00	0.00	189.00	0%
			Medium Risk	S		N	302.00	0.00	302.00	0%
			High Risk	S		N	453.00	0.00	453.00	0%
		Late payment		S		N	50.00	0.00	50.00	0%

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## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Food Hygiene &amp; Safety</b>										
	Food Premises Approvals	Cost of approval	No charge	S		N	0.00	0.00	0.00	0%
	FHRS Rescore Visits	Cost of Visit					0.00	0.00	0.00	0%
<b>Housing</b>										
	Houses in Multiple Occupation	Initial licence		D		N	350.00	0.00	350.00	0%
		Renewal of licence		D		N	175.00	0.00	175.00	0%
		Revocation of licence		D		N	100.00	0.00	100.00	0%
		Where a house in multiple occupation fails to meet the terms and conditions of the licence, additional charges may be levied at the time of renewal of the licence at the rate of £95.00 per additional officer/visit in					N	97.00	0.00	97.00
	Accommodation certificate	Issue		D		S	111.67	22.33	134.00	0%
<b>Information Requests</b>										
	Environmental Information Enquiry	Contaminated land - site specific		D		N	154.50	0.00	154.50	0%
		Simple request		D		N	44.25	0.00	44.25	0%
	Health Certificate			D		N	76.00	0.00	76.00	0%
	Food examination certificate	Small & simple		D		S	48.92	9.78	58.70	0%
		Larger & more complex per hour (min £58.70)		D		S	60.08	12.02	72.10	0%
		Level 2		D		E	60.00	0.00	60.00	0%
	Food hygiene courses	Level 3		D		E	299.00	0.00	299.00	0%
		CD		D		S	47.08	9.42	56.50	0%
		Scrap dealers licence	Site licence	Every 3 years	D		N	415.00	0.00	415.00
		Mobile collector	Every 3 years	D		N	285.00	0.00	285.00	0%
		Collectors licence with existing licence with another LA		D		N	250.00	0.00	250.00	0%
		Variation of licence (person)		D		N	105.00	0.00	105.00	0%
<b>Pest control</b>										
	Wasps nests	Treatment charge	First nest			S	50.00	10.00	60.00	0%
			Subsequent nests treated at the same visit				S	12.00	2.40	14.40
	Rats and mice	Treatment charge	First call and maximum of two re- visits to replenish bait			S	50.00	10.00	60.00	0%

Fees and Charges to be remodelled and updated once Internal Recharge information has been confirmed

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	Ants, booklice, carpet beetles, fleas, larder beetles and other insects	Treatment charge	First visit			S	50.00	10.00	60.00	0%
			Second visit			S	25.00	5.00	30.00	0%
	Call out charge or missed appointment					S	33.00	6.60	39.60	0%
	Invoicing charge					S	12.50	2.50	15.00	0%
	Rat Boxes		Per treatment			S	4.08	0.82	4.90	0%
	Mouse Boxes		Per treatment			S	0.22	0.04	0.26	0%
	Difenacoum		Per Kilo			S	1.73	0.35	2.08	0%
	Rat bait per tray		Per treatment			S	0.17	0.03	0.20	0%
	Rat bait per box		Per treatment			S	0.35	0.07	0.42	0%
	Rat bait per pipe		Per treatment			S	0.35	0.07	0.42	0%
	Brodificoum		Per Kilo			S	4.37	0.87	5.24	0%
	Mouse bait per tray		Per treatment			S	0.44	0.09	0.53	0%
	Mouse bait per box		Per treatment			S	0.44	0.09	0.53	0%
	Brodificum wax blocks 20gm					S	0.13	0.03	0.16	0%
	Hourly rate					S	41.67	8.33	50.00	0%
	Invoicing charge					S	10.42	2.08	12.50	0%
<b>Licensing</b>										
	Gambling Act 2005	Club Machine Permit		S		N	200.00	0.00	200.00	0%
		Gaming Machine two or less		S		N	50.00	0.00	50.00	0%
		Gaming Machine Permit		S		N	200.00	0.00	200.00	0%
		Adult Gaming Centre - new		S		N	2,000.00	0.00	2,000.00	0%
		Adult Gaming Centre - renewal		S		N	1,000.00	0.00	1,000.00	0%
		Unlicensed Family Entertainment		S		N	30.00	0.00	30.00	0%
		Other Gambling Premises- new		S		N	3,000.00	0.00	3,000.00	0%
		Other Gambling Premises- renewal		S		N	600.00	0.00	600.00	0%
		Lotteries(Small society)- new		S		N	40.00	0.00	40.00	0%
		Lotteries(Small society)-renewal		S		N	20.00	0.00	20.00	0%

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Statutory fees, we have not been notified by HM Government of any proposed changes to fees and charges

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
Licensing Act 2003		Club Premises - Change of relevant registered address of club		S		N	10.50	0.00	10.50	0%
		Club Premises - Notification of change of name or alteration of club rules		S		N	10.50	0.00	10.50	0%
		Club Premises - Theft, loss etc. of club certificate		S		N	10.50	0.00	10.50	0%
		Application for a provisional statement where premises being built		S		N	315.00	0.00	315.00	0%
		Duty to notify change of name or		S		N	10.50	0.00	10.50	0%
		Interim authority notice following death etc. of licence holder		S		N	23.00	0.00	23.00	0%
		Minor Variation		S		N	89.00	0.00	89.00	0%
		Notification of change of name or address		S		N	10.50	0.00	10.50	0%
		Removal of DPS Community Premises		S		N	23.00	0.00	23.00	0%
		Right of freeholder etc. to be notified of licensing matters		S		N	21.00	0.00	21.00	0%
		Personal Licences - Initial Application		S		N	37.00	0.00	37.00	0%
		Personal Licences - Renewal		S		N	0.00	0.00	0.00	
		Personal Licences - Theft, Loss etc.		S		N	10.50	0.00	10.50	0%
		Premises Licence - Application for		S		N	23.00	0.00	23.00	0%
		Premises Licence - Application to vary licence to specify individual as designated premises supervisor (DPS)		S		N	23.00	0.00	23.00	0%
		Premises Licence - Loss of Premises Summary		S		N	10.50	0.00	10.50	0%
		Premises Licence - Theft, loss etc.		S		N	10.50	0.00	10.50	0%
		Temporary Event Notices - Application		S		N	21.00	0.00	21.00	0%
		Temporary Event Notices - Theft, loss etc.		S		N	10.50	0.00	10.50	0%
		Additional fee for large venues and events (10,000 - 14,999 attendance at any one time)- new		S		N	2,000.00	0.00	2,000.00	0%
		Additional fee for large venues and events (15,000 - 19,999 attendance at any one time)-new		S		N	4,000.00	0.00	4,000.00	0%

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							£	£	£	
		Additional fee for large venues and events (20,000 - 29,999 attendance at any one time)- new		S		N	8,000.00	0.00	8,000.00	0%
		Additional fee for large venues and events (30,000 - 39,999 attendance at any one time) - new		S		N	16,000.00	0.00	16,000.00	0%
		Additional fee for large venues and events (40,000 - 49,999 attendance at any one time) - new		S		N	24,000.00	0.00	24,000.00	0%
		Additional fee for large venues and events (5,000 - 9,999 attendance at any one time) - new		S		N	1,000.00	0.00	1,000.00	0%
		Additional fee for large venues and events (50,000 - 59,999 attendance at any one time)- new		S		N	32,000.00	0.00	32,000.00	0%
		Additional fee for large venues and events (60,000 - 69,999 attendance at any one time) - new		S		N	40,000.00	0.00	40,000.00	0%
		Additional fee for large venues and events (70,000 - 79,999 attendance at any one time) - new		S		N	48,000.00	0.00	48,000.00	0%
		Additional fee for large venues and events (80,000 - 89,999 attendance at any one time) - new		S		N	56,000.00	0.00	56,000.00	0%
		Additional fee for large venues and events (90,000 and over attendance at any one time) - new		S		N	64,000.00	0.00	64,000.00	0%
		Additional fee for large venues and events (5,000-9,999 attendance at any one time) - renewal		S		N	500.00	0.00	500.00	0%
		Additional fee for large venues and events (10,000 - 14,999 attendance at any one time)- renewal		S		N	1,000.00	0.00	1,000.00	0%
		Additional fee for large venues and events (15,000 - 19,999 attendance at any one time)-renewal		S		N	2,000.00	0.00	2,000.00	0%
		Additional fee for large venues and events (20,000 - 29,999 attendance at any one time)- renewal		S		N	4,000.00	0.00	4,000.00	0%

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## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Additional fee for large venues and events (30,000 - 39,999 attendance at any one time) - renewal		S		N	8,000.00	0.00	8,000.00	0%
		Additional fee for large venues and events (40,000 - 49,999 attendance at any one time) - renewal		S		N	12,000.00	0.00	12,000.00	0%
		Additional fee for large venues and events (50,000 - 59,999 attendance at any one time) - renewal		S		N	16,000.00	0.00	16,000.00	0%
		Additional fee for large venues and events (60,000 - 69,999 attendance at any one time) - renewal		S		N	20,000.00	0.00	20,000.00	0%
		Additional fee for large venues and events (70,000 - 79,999 attendance at any one time) - renewal		S		N	24,000.00	0.00	24,000.00	0%
		Additional fee for large venues and events (80,000 - 89,999 attendance at any one time) - renewal		S		N	28,000.00	0.00	28,000.00	0%
		Additional fee for large venues and events (90,000 and over attendance at any one time) - renewal		S		N	32,000.00	0.00	32,000.00	0%
		Premise - A (£0 - £4300) (initial issue)		S		N	100.00	0.00	100.00	0%
		Premise - A (£0 - £4300) (renewal)		S		N	70.00	0.00	70.00	0%
		Premise - B (£4301 - £33,000) (initial issue)		S		N	190.00	0.00	190.00	0%
		Premise - B (£4301 - £33,000) (renewal)		S		N	180.00	0.00	180.00	0%
		Premise - C (£33,001 - £87,000) (initial issue)		S		N	315.00	0.00	315.00	0%
		Premise - C (£33,001 - £87,000) (renewal)		S		N	295.00	0.00	295.00	0%
		Premise - D (£87,000 - £125,000) (initial issue)		S		N	450.00	0.00	450.00	0%
		Premise - D (£87,000 - £125,000) (renewal)		S		N	320.00	0.00	320.00	0%
		Premise - D (£87,000 - £125,000) and primary business is Alcohol sales (initial issue)		S		N	900.00	0.00	900.00	0%

Statutory fees, we have not been notified by HM Government of any proposed changes to fees and charges



## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Premise - D (£87,000 - £125,000) and primary business is Alcohol sales (renewal)		S		N	640.00	0.00	640.00	0%
		Premise - E (£125,000 and above) (initial issue)		S		N	635.00	0.00	635.00	0%
		Premise - E (£125,000 and above) (renewal)		S		N	350.00	0.00	350.00	0%
		Premise - E (£125,000 and above) and primary business is Alcohol sales (initial issue)		S		N	1,905.00	0.00	1,905.00	0%
		Premise - E (£125,000 and above) and primary business is Alcohol sales (renewal)		S		N	1,905.00	0.00	1,905.00	0%
	Miscellaneous Licences	One of Electrolysis, Ear Piercing, Acupuncture or Tattooing		S		N	119.00	0.00	119.00	0%
	Miscellaneous Licences	Two or more of Electrolysis, Ear Piercing, Acupuncture or Tattooing on a single premises		S		N	155.00	0.00	155.00	0%
	Sex Establishment licences	Sex Establishment - New		S		N	2,824.00	0.00	2,824.00	0%
		Sex Establishment - Renewal		S		N	2,824.00	0.00	2,824.00	0%
	Taxi & Private Hire	DBS				N	44.00	0.00	44.00	0%
		Digital Advertising		D		N	10.00	0.00	10.00	0%
		Private Hire Operator -New /Renewal		D		N	118.00	0.00	118.00	0%
		Hackney Carriage - Initial test for Wheelchair Accessibility		D		N	278.00	0.00	278.00	0%
		Hackney Carriage - Renewal for Wheelchair Accessibility		D		N	263.00	0.00	263.00	0%
		Hackney Carriage & Private Hire Vehicle - Driver Renewal		D		N	46.00	0.00	46.00	0%
		Hackney Carriage & Private Hire Vehicle - New Driver		D		N	81.00	0.00	81.00	0%
		Hackney Carriage & Private Hire Vehicle - replacement Drivers		D		N	7.00	0.00	7.00	0%
		Hackney Carriage New/Renewal		D		N	263.00	0.00	263.00	0%
		Private Hire - New/Renewal Vehicle		D		N	246.00	0.00	246.00	0%
		Meter Test		D		N	15.00	0.00	15.00	0%
		Re-test (includes £6 admin fee)		D		N	45.50	0.00	45.50	0%

Statutory fees, we have not been notified by HM Government of any proposed changes to fees and charges

Fees and charges to be remodelled and updates once Internal Recharge Information has been confirmed

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		Replacement Plate		D		N	15.00	0.00	15.00	0%
		Miscellaneous admin fee		D		N	7.00	0.00	7.00	0%
	Street Trading	Street Trading Consents - 1 Day		D		N	58.00	0.00	58.00	0%
		Street Trading Consents - 1 Month		D		N	215.00	0.00	215.00	0%
		Street Trading Consents - 6 Months		D		N	1,179.00	0.00	1,179.00	0%
		Street Trading Consents - Annual		D		N	1,927.00	0.00	1,927.00	0%
		Street Trading Consents - Seasonal		D		N	598.00	0.00	598.00	0%
		Street Trading Licences		D		N	1,725.00	0.00	1,725.00	0%
<b>3C's ICT Shared Service</b>										
<b>Street naming</b>										
	Street naming and numbering	Existing property - name change				N	50.00	0.00	50.00	0%
		Name added to a numbered property				N	30.00	0.00	30.00	0%
		New developments - naming and numbering scheme	1 plot			N	50.00	0.00	50.00	0%
			2 to 5 plots			N	100.00	0.00	100.00	0%
			6 to 10 plots			N	150.00	0.00	150.00	0%
			11 to 25 plots			N	200.00	0.00	200.00	0%
			26 to 50 plots			N	250.00	0.00	250.00	0%
			51 to 100 plots			N	400.00	0.00	400.00	0%
			101 plus plots			N	500.00	0.00	500.00	0%
			plus per additional property			N	10.00	0.00	10.00	0%
		New developments - amendments to street names and numbering after developer redesign				N	500.00	0.00	500.00	0%
			plus per property			N	10.00	0.00	10.00	0%
		Renaming of existing streets				N	250.00	0.00	250.00	0%
			plus per affected property			N	10.00	0.00	10.00	0%
		Supplying of extra addressing plans				N	30.00	0.00	30.00	0%

Fees and charges to be remodelled and updates once Internal Recharge information has been confirmed

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Corporate</b>										
<b>Land Charges (awaiting notification of fees from CCC before HDC fees can be set)</b>										
	Land Charges	Basic search fee		S		N	97.10	0.00	97.10	0%
		Basic commercial search fee		S		N	130.80	0.00	130.80	0%
	LLC1	Several parcels of land		D		N	15.00	0.00	15.00	0%
		land		D		N	3.30	0.00	3.30	0%
	Residential CON 29R	One parcel of land		D		S	115.80	23.16	138.96	0%
		Several parcels of land - each								
		additional parcel		D		S	28.70	5.74	34.44	0%
	Commercial CON 29R	One parcel of land		D		S	82.10	16.42	98.52	0%
		Several parcels of land - each								
		additional parcel		D		S	40.20	8.04	48.24	0%
	CON 29O					S	6.00	1.20	7.20	0%
		Question 8		D		S	8.00	1.60	9.60	0%
		Question 16 (County)		D		S	19.00	3.80	22.80	0%
		Question 21 (County)		D		S	14.00	2.80	16.80	0%
		Question 22 (County)		D		S	14.00	2.80	16.80	0%
	Solicitors own enquiry	Each		D		S	11.00	2.20	13.20	0%
	Copies of Section 106 Town & Country									
	Planning Act 1990 documents or similar	Per document		D		N	10.00	0.00	10.00	0%
<b>Electoral Registration</b>										
	Statutory fees	Open register - data	Admin	S		N	20.00	0.00	20.00	0%
			plus per thousand entries(or part)	S		N	1.50	0.00	1.50	0%
		Open register - paper	Admin	S		N	10.00	0.00	10.00	0%
			plus per thousand entries(or part)	S		N	5.00	0.00	5.00	0%
	These rates of charge equally apply to the sale of monthly alterations to the electoral register.									
	Overseas electors - data	Admin		S		N	20.00	0.00	20.00	0%
			plus per thousand entries(or part)	S		N	1.50	0.00	1.50	0%
	Overseas electors - paper	Admin		S		N	10.00	0.00	10.00	0%
			plus per thousand entries(or part)	S		N	5.00	0.00	5.00	0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Leisure &amp; Health</b>										
<b>Swimming</b>										
<b>PAY AS YOU GO</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Swim Session (under 3's)	£1.40	£2.60							0%
	Swim Session (3 to 15 years)	£2.90	£4.10							0%
	Swim Session (16+ years)	£3.90	£5.10							0%
	Family Swim Pass (2 adults and 2 children)	£12.50	£15.00							0%
	Aquafit and Aquanatal Classes	£5.20	£6.50							0%
<b>AQUA MEMBERSHIPS</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Monthly DD (all ages)	£23.99 per month	n/a							0%
	Annual Swim Pass (all ages)	£249.00 per year	n/a							0%
	Student Aqua	£14.99 per month	n/a							0%
<b>Swimming Lessons</b>										
		<b>DIRECT DEBIT</b>	<b>CASH BLOCK</b>							
	<b>BABY/JUNIOR LESSONS</b>									
	30 minute lessons	£22.00 per month	£82.50 per 15 weeks							0%
	45 minute lessons	£33.00 per month	£123.75 per 15 weeks							0%
	60 minute lessons	£44.00 per month	£165.00 per 15 weeks							0%
	<b>ADULT LESSONS</b>									
	30 minute lessons	n/a	£4.50 per lesson							0%
	45 minute lessons	£7.50 per lesson	£6.75 per lesson							0%
	60 minute lessons	£10.00 per lesson	£9.00 per lesson							0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
		<b>PRIVATE LESSONS</b>								
		<b>ONE CARD</b>								
		<b>FULL PRICE</b>								
		1:1 30 minute lesson	£17.00 per lesson							0%
		2:1 30 minute lesson	£26.00 per lesson							0%
		<b>Fitness Classes</b>								
		<b>ONE CARD</b>								
		<b>FULL PRICE</b>								
		Fitness Class Pass (10 fitness classes)	£46.00							0%
		All Fitness Classes (except below)	£5.20							0%
		30 Minute Fitness Classes	£3.50							0%
		Right Start Classes	£3.50							0%
		<b>Old Memberships (before 1st April 2015)</b>								
		<b>ADVANTAGE MEMBERSHIP</b>								
		<b>Monthly</b>								
		<b>Annual</b>								
		Single membership	£40.00 per month							0%
		Joint membership	£66.00 per month							0%
		<b>ADVANTAGE (BUSINESS) MEMBERSHIP</b>								
		<b>Monthly</b>								
		<b>Annual</b>								
		Single membership	£36.00 per month							0%
		Joint membership	£61.00 per month							0%
		<b>SILVER / CLASSIC MEMBERSHIP</b>								
		<b>Monthly</b>								
		<b>Annual</b>								
		Single membership	£32.00 per month							0%
		Joint membership	£52.00 per month							0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	<b>GYM ONLY MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership	£35.00 per month	£385.00 per year							0%
	Joint membership	£60.00 per month	£605.00 per year							0%
	<b>STUDENT MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership	£20.00 per month	n/a							0%
	<b>New Memberships (from 1st April 2015)</b>									
	<b>PREMIER MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership	£38.99 per month	£399.00 per year							0%
	Joint membership	£69.99 per month	£749.00 per year							0%
	<b>PREMIER (BUSINESS) MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership	£35.09 per month	£359.10 per year							0%
	<b>SOLO MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership <b>(Huntingdon, St Ives &amp; St Neots)</b>	£33.99 per month	£349.00 per year							0%
	Single membership <b>(Ramsey &amp; Sawtry)</b>	£28.99 per month	£299.00 per year							0%
	<b>SOLO (BUSINESS) MEMBERSHIP</b>	<b>Monthly</b>	<b>Annual</b>							
	Single membership <b>(Huntingdon, St Ives &amp; St Neots)</b>	£30.59 per month	£314.10 per year							0%
	Single membership <b>(Ramsey &amp; Sawtry)</b>	£26.09 per month	£269.10 per year							0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>STUDENT MEMBERSHIP</b>		<b>Monthly</b>	<b>Annual</b>							
	Single membership <b>(Huntingdon, St Ives &amp; St Neots)</b>	£22.99 per month	n/a							0%
	Single membership <b>(Ramsey &amp; Sawtry)</b>	£17.99 per month	n/a							0%
<b>Impressions Casual Use</b>										
	<b>CASUAL USE</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	<b>Adult</b> (Huntingdon, St Ives & St Neots)	£7.20	n/a							0%
	<b>Adult</b> (Ramsey & Sawtry)	£5.20	n/a							0%
	<b>Student</b> (Huntingdon, St Ives & St Neots)	£3.70	n/a							0%
	<b>Student</b> (Ramsey & Sawtry)	£3.20	n/a							0%
<b>Heat Experience Suites</b>										
	<b>CASUAL USE</b>									
	Casual Use	£7.50 per visit								0%
	<b>HEAT EXPERIENCE PASSES</b>									
	Monthly Pass (with monthly prepaid membership)	£7.50 per month (direct debit)								0%
	Annual Pass (with annual prepaid membership)	£90.00 per year								0%
	Monthly Pass	£12.50 per month (direct debit)								0%
	Annual Pass	£120.00 per year								0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Sports Halls</b>										
<b>HUNTINGDON</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Whole Sports Hall (3 courts)	£42.00	n/a							0%
<b>RAMSEY</b>										
	Whole Sports Hall (3 courts)	£42.00	n/a							0%
	Cricket Nets	POA	n/a							
<b>SAWTRY</b>										
	Whole Sports Hall (3 courts)	£42.00	n/a							0%
	Cricket Nets	POA	n/a							
<b>ST IVES INDOOR</b>										
	Whole Sports Hall (6 courts)	£65.00	n/a							0%
	Half Sports Hall (3 courts)	£42.00	n/a							0%
	Cricket Nets	POA	n/a							
<b>ST NEOTS</b>										
	Whole Sports Hall (5 courts)	£55.00	n/a							0%
<b>Racquet Sports</b>										
<b>BADMINTON</b>										
	Badminton Court (anytime)	£9.50	£11.00							0%
	Badminton Court (school holidays offer)	£3.00	n/a							0%
	Badminton Pass (block of five badminton courts)	£47.50	n/a							0%



## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge £	VAT £	Total Charge £	% Change from 2016/17
<b>SQUASH / RACKETBALL</b>		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Squash Court (anytime)	£6.70	£8.70							0%
	Squash Court (school holidays offer)	£3.00	n/a							0%
	Squash Pass (block of five squash courts)	£33.50	n/a							0%
<b>TABLE TENNIS</b>		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Table Tennis (anytime)	£6.20	£7.50							0%
	Table Tennis (school holiday offer)	£3.00	n/a							0%
<b>TENNIS</b>		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Tennis Court (anytime)	£5.00	£6.50							0%
	Tennis Court (annual tennis pass)	£35.00	n/a							0%
	Tennis Court (school holidays offer)	£3.00	n/a							0%
<b>Basement Lanes (Tenpin Bowling)</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	One game of bowling	£4.50	n/a							0%
	Two games of bowling	£7.50	n/a							0%
	Three games of bowling	£10.00	n/a							0%
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	One game of bowling for 4 people of any age	£12.00 per game	n/a							0%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Leo's Funzone (Play &amp; Party Centres)</b>										
<b>HUNTINGDON</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Under 1's	FREE	£2.00							0%
	Monday to Friday (term time only)	£2.50	£3.70							0%
	Weekends and School Holidays	£4.20	£5.40							0%
<b>ST NEOTS</b>										
	Under 1's	FREE	£2.00							0%
	Monday to Friday (term time only)	£2.50	£3.70							0%
	Weekends and School Holidays	£3.80	£5.00							0%
<b>Creche</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	30 minutes	£3.00	n/a							0%
	Creche Pass (20 x 30 minutes)	£25.00	n/a							0%
<b>Roller Skating</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Roller Skating	£4.00	£5.20							0%
<b>Outdoor Synthetic Pitches</b>										
<b>HUNTINGDON</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	3G 5-a-side Pitch (anytime)	£28.00	n/a							0%
	3G 5-a-side Pitch (school holidays offer)	£10.00	n/a							67%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
	<b>RAMSEY</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Small Astro Pitch (anytime)	£34.00	n/a							0%
	Small Astro Pitch (school holidays offer)	£10.00	n/a							67%
	<b>SAWTRY</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Small Astro Pitch (anytime)	£45.00	n/a							0%
	Small Astro Pitch (school holidays offer)	£10.00	n/a							67%
	<b>ST IVES INDOOR</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	3G Full Pitch (anytime)	£90.00	n/a							0%
	3G Third Pitch (weekday)	£34.00	n/a							0%
	3G Third Pitch (weekend)	£34.00	n/a							31%
	Large Astro Pitch (anytime)	£60.00	n/a							0%
	Half Large Astro Pitch (anytime)	£45.00	n/a							0%
	Half Large Astro Pitch (school holidays offer)	£10.00	n/a							67%
	<b>ST NEOTS</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Large Astro Pitch (anytime)	£60.00	n/a							0%
	Third Large Astro Pitch (anytime)	£28.00	n/a							0%
	Small Astro Pitch (anytime)	£34.00	n/a							0%
	Small Astro Pitch (school holidays offer)	£10.00	n/a							67%

## Huntingdonshire District Council - Fees and Charges as at April 2017

Service	Element	Detail	Rate per	Statutory (S) Discretionary (D)	Date of Last increase	VAT *	Net charge	VAT	Total Charge	% Change from 2016/17
							£	£	£	
<b>Grass Pitches</b>										
		<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Football Pitch - Mini Soccer	POA	n/a							
	Football Pitch - Colts	POA	n/a							
	Football Pitch - Seniors	POA	n/a							
	Rounders	£30.00	n/a							
<b>Netball Courts</b>										
	<b>HUNTINGDON</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Netball Court	£23.00	n/a							0%
	<b>ST IVES OUTDOOR</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Netball Court	£23.00	n/a							0%
	<b>ST NEOTS</b>	<b>ONE CARD</b>	<b>FULL PRICE</b>							
	Netball Court	£16.00	n/a							0%

\*

**Key to VAT Indicators**

- S = Standard Rated
- N = Non-Business (outside scope of VAT)
- Z = Zero Rated
- E = Exempt